

2013 TOWNSHIP COUNCIL ORGANIZATION

January 7, 2013

CALL TO ORDER – Township Clerk

SALUTE TO THE FLAG

INVOCATION – Reverend Edward Hawkins

STATEMENT OF PUBLIC NOTICE - TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on December 6, 2012 a copy of the notice was faxed to the North Jersey Herald & News and The Record on the same date; additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

OATH OF OFFICE administered by JUDGE G. DOLPH CORRADINO to MAYOR-ELECT DARLENE POST

OATH OF OFFICE administered by JUDGE G. DOLPH CORRADINO to TOWNSHIP COUNCIL MEMBER-ELECT LOUIS FONTANA

OATH OF OFFICE administered by JUDGE G. DOLPH CORRADINO to TOWNSHIP COUNCIL MEMBER-ELECT PAMELA PORTER

OATH OF OFFICE administered by JUDGE G. DOLPH CORRADINO to TOWNSHIP COUNCIL MEMBER-ELECT JOSEPH RENTO

NOMINATION AND ELECTION OF COUNCIL PRESIDENT FOR 2013

OATH OF OFFICE administered by Municipal Court Judge G. Dolph Corradino to Council President _____.

PRESENTATION OF EMBLEM OF AUTHORITY TO THE COUNCIL PRESIDENT BY DARLENE POST.

REMARKS OF MAYOR

Mayoral Proclamations

Shop Rite

Fairway Market

William Organisciak

Scott Miller

OATH OF OFFICE administered by MAYOR DARLENE POST to FIRE CHIEF JACK SWEEZY

REMARKS OF COUNCIL PRESIDENT

REMARKS OF COUNCIL MEMBERS

APPOINTMENTS by MAYOR of persons to fill the following positions with ADVICE and CONSENT of COUNCIL for a four-year term, concurrent with the Mayor (each needs motion/second – one poll at the end)

Municipal Attorney

William Northgrave

Township Administrator

Joanne Bergin

DPW Department Head

Phillip Simone

Finance Department Head

William Schaffner

APPOINTMENTS by MAYOR of persons to fill the following positions with ADVICE and CONSENT of COUNCIL for a one-year term (each needs motion/second – one poll at the end)

Municipal Auditor

Gary Higgins

Bond Counsel

McManimon, Scotland & Baumann

Municipal Engineer
Certified List of Special Project(s) Engineers

Riddick Associates
CME Associates – Parlin, NJ
Crew Engineers – Butler, NJ
Alaimo Group – Paterson, NJ
H2M – Parsippany, NJ
Boswell Eng. – S. Hackensack, NJ
VanCleaf Eng. – Lebanon, NJ

Municipal Planner
Prosecuting Attorney
Public Defender
Police/Township Physician
Alternate Township Physician
Tax Search Officer
Unconfirmed Assessment Search Officer
OEM Coordinator (Final year of 3-year term)
Deputy OEM Coordinator
Fire Official
Fire Inspector, Senior
Fire Inspectors

CME Associates
Donald DeDio
William Marotta
Joseph Farnese
Sylvia Coscia
Denise Whiteside
William Wilk
Alfred Batelli
Daniel Gianduso
Edmund Pomponio
Frank Bender
David Meisberger, Greg
Laskowski, Mike Onder
Thomas Fahy

Police Dispatcher – Per Diem

Robert Scalera, Richard
Timmerman,
Christopher Kania

Municipal Alliance Coordinator

Catherine Sokalski

APPOINTMENTS TO BOARDS AND COMMISSIONS

Emergency Management Council – one-year term – TOWNSHIP COUNCIL appoints (NO MORE THAN 15 MEMBERS)

Automatic member (2): Mayor and OEM Coordinator

Township Council member (2): *Pamela Porter, Lou Fontana* (motion,second,poll)

Regular Members: TOWNSHIP COUNCIL appoints: *John Dmuchowski, Phillip Simone, Joseph Macones, Daniel Gianduso, James Hearnay, Hans Prell, Jack Sweezy, Ronnie Cordero, Robert McFarlane, Richard Timmerman, Scott Carter and Joanne Bergin (liaison)* (motion,second,poll)

Planning Board

Class I – DARLENE POST, Mayor – Four-Year term

Class III – COUNCIL appoints (1) member of the Council: one-year term - Louis Fontana (motion,second,poll)

Class IV – MAYOR appoints – Four-Year term: William VanHouten and Walter Kilpatrick

Class IV – MAYOR appoints – Two-Year unexpired term: William Kohlman

Planning Board Alternates

1st Alternate – MAYOR appoints: 2-year term – Edward Bennett

2nd Alternate – MAYOR appoints: 1-year unexpired term – John Reilly

3rd Alternate – MAYOR appoints: 2-year term – John Switzer

Local Assistance Board - Four-year term

Automatic Member: (1), MAYOR: 1-year term

Regular members: (2) MAYOR appoints – Edward Hawkins, Robert Borbeck
And Jody Santangelo (MSU Intern)

Director – MAYOR appoints: 5-year term – *Robert D’Antonia*

Shade Tree Commission – Five-year term

Regular Members (8) – MAYOR appoints: *Eileen Zaneski, Patricia Toomey, John Lockwood and Greg White*

Shade Tree Commission Alternates

1st Alternate – MAYOR appoints: 5-year term: Joanne Bergin

2nd Alternate – MAYOR appoints: 5-year term: Phillip Simone

Library Board

Automatic Member: - *Mayor*

Alternate for MAYOR – *Lou Fontana*

Rent Leveling Board - MAYOR appoints – One-year term

Regular Members (3) – *James Cestone, Howard Lipoff, Lou Conti*; two more members to be appointed.

Environmental Commission - MAYOR appoints – Three-Year term

Regular Members (4) – *Susan McGoldrick, Claude Diltz, Lou Tortola and John Reilly*

Historic Preservation Commission - MAYOR appoints with ADVICE and CONSENT of COUNCIL – One-Year term

Regular Members (5) – *Helen Witecki, James Cestone, Peggy Olivi and Clifford Swisher and John Veteri*. (after Mayor appoints-need motion,second,poll)

Municipal Ethics Board - MAYOR appoints with ADVICE and CONSENT of COUNCIL – Five-Year term

Regular Members (2) – (after Mayor appoints-need motion,second,poll) *Rosemarie Bello-Truland and James Damiano*

Municipal Alliance - MAYOR appoints – One-Year term

Regular Members (9) – *Mayor Darlene Post, Bethanne Youngster-Strippoli, Elizabeth Gobeille, Linda Crosman, Tricia Czornomor, Pamela Porter, Joyce Cupoli, Janice Wronko and Lynn Volonnino*

Regional Flood Control Board - COUNCIL appoints – Three-Year term

Regular Member (1) – *Dorothy O’Haire* (need motion,second,poll)

SUBCOMMITTEES – COUNCIL PRESIDENT appoints

Finance (3) – Council President and 2 Council members – *Pamela Porter, Joseph Rento*

Senior Citizen Advisory Committee – *Mercedes Gonzalez, Pamela Porter*

Community Representatives (5) *Marcella Kelleher, Jean Giancola, Lucille Clifford, Helen Witecki, Phyllis Dillon, Secretary*

Technology Committee (1) *John Vantuno*

Community Representatives (5) *Scott Miller, Bill Organisciak, Nick Spooov, Dave Kiewra, Kacey Campbell*

Open Space Committee (4) *Louis Fontana, Joseph Rento, John Pace, Joanne Bergin*

Community Representatives (5) *Kristi Burbano, Dorothy O’Haire, Mark Seber, Pat Toomey, Frank O’Neill*

School Liaison (K-12) *John Vantuno*

Domestic Violence Prevention Committee (1) *Mercedes Gonzalez*

Community Representatives (9) *Judy Schumacher (chair), Rosemarie Bello-Truland, Janet Clark, Marianne Holzach, Marcella Kelleher, Dick Kessler, Paul Kim, Emily Ratering-Youngberg, Darlene Post (Mayor), John Dmuchowski (Chief of Police)*

Zoning/Code Committee – *Joseph Rento, Louis Fontana, Joanne Bergin, Joseph Macones*

Community Representatives (7) *Stephen Mattina, Ray Damiano, AJ Alvarez, Christy Anderson, Mike Onder, Janine Barone*

Transportation Committee – *Louis Fontana, John Vantuno, Joanne Bergin*

Community Representatives (6) *Arnold Korotkin, Thomas Paulhus, Dottie Breslin, John Healy, Renea Shapiro, Ed English*

RESOLUTIONS

- A. Adopting Temporary Budget for 2013
- B. Awarding Fair and Open Contract for Provision of Municipal Auditor Services for 2013 and Appointing Gary Higgins
- C. Awarding Fair and Open Contract for Provision of Services of Municipal Attorney for 2013 to William Northgrave
- D. Awarding Fair and Open Contract for Provision of Services of Bond Counsel for 2013 to McManimon, Scotland & Baumann
- E. Awarding Fair and Open Contract for Provision of Municipal Planner Services for 2013 and Appointing Municipal Planner
- F. Awarding Fair and Open Contract for Provision of Municipal Engineering Services for 2013 and Appointing Municipal Engineer
- G. Designate Bank Depositories for 2013
- H. Authorizing payroll check signatures
- I. Authorizing Investment of Idle Funds and Fund Transfers
- J. Authorizing Treasurer to disburse funds to Local/Regional School Boards
- K. Authorizing Treasurer to Pay Interest & Debt Redemption Charges on Certain Bonds
- L. Re-establishing Four (4) Petty Cash Funds for Current Year
- M. Fixing 2013 Holidays
- N. Fixing interest rates for nonpayment of taxes or assessments
- O. Authorizing sale of tax liens in 2013 on property in arrears as of 11/11/12 & authorize notice by mail in lieu of two publications thereof
- P. Requiring Bank Certified Check for redemption of tax liens
- Q. Fixing service charges for returned checks on any municipal account
- R. Establishing authorization procedures for payment of vouchered claims
- S. Fixing Public Office Hours of Tax Collector's Office
- T. Requiring Physical Examination for All Newly Hired Employees
- U. Appointing Recycling Coordinator, authorizing Tonnage Grant application
- V. Appointing Public Agency Compliance Office (PACO)
- W. Designating Herald & News as Official Newspaper
- X. Fixing Meeting dates for current year
- Y. Re-fix policy re positive drug/alcohol results on CDL driver tests
- Z. Establishing policy for public-portion, public-hearing speakers
- AA. AdoptNJIFF-Required Standard Tort Claim Act Notice Forms
- BB. Fixing Rate for Officers Working for Private Entities
- CC. Establishing Televised Township Council Meetings
- DD. Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Unit Pursuant to N.J.S.A. 40A:11-12a
- EE. Increasing the Bid Threshold with a Qualified Purchasing Agent, Pursuant to N.J.S.A. 40A:11-3a and N.J.S.C. 5:34-5 et seq.
- FF. Establishing Rules of Conduct for Council Meetings

PUBLIC COMMENT

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO TWO MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT. THE TOTAL TIME FOR THIS PUBLIC COMMENT SHALL NOT EXCEED FIFTEEN (15) MINUTES.

TIME CAPSULE: 55 years and three months remain until the opening of the Time Capsule on April 2, 2068. The Time Capsule was buried in Memorial Park on Wilmore Road on April 2, 1968, in connection with the Centennial Celebration, the 100th Anniversary of the Township of Little Falls; and the then Township Committee directed that the Township Clerk shall, at each Organization Meeting of the Township's governing body, insert in the Minutes a notation of the time remaining until it shall be opened.

H A P P Y N E W Y E A R
