



# State of New Jersey Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:**

**Website:**

**Phone Number:**

**Mailing Address:**

[Email the UFB if not using Outlook](#)

**Municipality:**  **State:**  **Zip:**

**Mayor**

First Name	Middle Name	Last Name	Term Expires	Business Email
Darlene		Conti	12/31/2016	dconti@lfnj.com

**Chief Administrative Officer**

Charles		Cuccia		ccuccia@lfnj.com
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**Chief Financial Officer**

Charles		Cuccia		ccuccia@lfnj.com
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**Municipal Clerk**

Cynthia		Kraus		ckraus@lfnj.com
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**Registered Municipal Accountant**

Gary		Higgins		ghiggins@lvhcpa.com
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**Governing Body Members**

First Name	Middle Name	Last Name	Term Expires	Business Email
Louis		Fontana	12/31/2016	lfontana@lfnj.com
Joseph		Maceri	12/31/2018	jmaceri@lfnj.com
William		Liess	12/31/2018	wliess@lfnj.com
Pam		Porter	12/31/2016	pporter@lfnj.com
James		Damiano	12/31/2018	jdamiano@lfnj.com

## USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2015 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2016 Budget</u>		
	<u>Calendar Year</u>	<u>Calendar Year</u>	<u>% of</u>	<u>Avg Residential</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
	<u>Tax Rate</u>	<u>Tax Levy</u>	<u>Total Levy</u>	<u>Taxpayer Impact</u>			
Municipal Purpose Tax	0.780	\$11,564,632.00	26.52%	\$2,355.70	Municipal Purpose Tax		\$12,009,570.00
Municipal Library	0.037	\$548,428.00	1.26%	\$111.74	Municipal Library		\$544,183.00
Municipal Open Space	0.005	\$74,137.00	0.17%	\$15.10	Municipal Open Space		\$74,109.00
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	0.922	\$11,673,215.00	26.77%	\$2,784.91	Local School District		\$13,878,313.00
Regional School District	0.487	\$7,227,981.00	16.58%	\$1,472.22	Regional School District		\$7,345,536.00
County Purposes	0.833	\$12,354,054.28	28.33%	\$2,516.26	County Purposes		\$12,553,683.10
County Library	0.011	\$164,895.65	0.38%	\$33.59	County Library		
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space			0.00%	\$0.00	County Open Space		\$168,192.90
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
<b>Total (Calendar Year 2015 Budget)</b>	<b>3.076</b>	<b>\$43,607,342.93</b>	<b>100.00%</b>	<b>\$9,289.52</b>	<b>Total ESTIMATED amount to be raised by taxes</b>		<b>\$46,573,587.00</b>
Total Taxable Valuation as of October 1, 2015 <u>\$1,482,180,300.00</u> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <u>4,997,120.00</u>		
Current Year Average Residential Assessment <u>\$302,000.00</u>					Budget Appropriations, before Reserve for Uncollected Taxes <u>16,825,873.00</u>		
<u>Prior Year to Current Year Comparison</u>					Total Non-Municipal Tax Levy <u>\$34,019,834.00</u>		
<u>Comparison - Municipal Purposes Tax Rate</u>					Amount to be Raised by Taxes - Before RUT <u>\$45,848,587.00</u>		
Prior Year	Current Year	% Change (+/-)			Reserve for Uncollected Taxes (RUT) <u>\$725,000.00</u>		
0.780	0.810	3.84%			Total Amount to be Raised by Taxes <u>\$46,573,587.00</u>		
<u>Comparison - Municipal Purposes Tax Levy</u>					% of Tax Collections used to Calculate RUT <u>98.44%</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		If % used exceeds the actual collection % then reference the statutory exception used		
\$11,564,632.00	\$12,009,570.00	3.85%	\$444,938.00				
<u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Onl)</u>					<b>Tax Collections - ACTUAL as of Prior Year</b>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		Total Tax Revenue, Collections CY 2015 <u>44,918,428.00</u>		
\$2,355.70	\$2,446.20	3.84%	\$90.50		Total Tax Levy, CY 2015 <u>45,626,951.00</u>		
					% of Taxes Collected, CY 2015 <u>98.45%</u>		
					Delinquent Taxes - December 31, 2015 <u>\$685,352.00</u>		

**USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)**

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	-34.94%	(\$188,000.00)	\$538,000.00	\$350,000.00	\$350,000.00							
08	Local Revenue	-0.76%	(\$4,798.00)	\$633,798.00	\$629,000.00	\$629,000.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$1,288,029.00	\$1,288,029.00	\$1,288,029.00							
08	Uniform Construction Code Fees	-0.69%	(\$1,318.00)	\$191,318.00	\$190,000.00	\$190,000.00							
<b>Special Revenue Items w/ Prior Written Consent</b>													
11	Shared Services Agreements	#DIV/0!	\$0.00	\$0.00	\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00	\$0.00	\$0.00								
10	Public and Private Revenue	10.57%	\$7,832.00	\$74,122.00	\$81,954.00	\$81,954.00							
08	Other Special Items	-51.33%	(\$1,869,970.00)	\$3,643,107.00	\$1,773,137.00	\$1,773,137.00							
15	Receipts from Delinquent Taxes	26.75%	\$144,565.00	\$540,435.00	\$685,000.00	\$685,000.00							
<b>Amount to be raised by taxation</b>													
07	Local Tax for Municipal Purposes	4.19%	\$482,842.00	\$11,526,728.00	\$12,009,570.00	\$12,009,570.00							
07	Minimum Library Tax	-0.77%	(\$4,245.00)	\$548,428.00	\$544,183.00	\$544,183.00							
54	Open Space Levy Tax	-0.13%	(\$99.00)	\$74,208.00	\$74,109.00		\$74,109.00						
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	<b>Total</b>	<b>-7.52%</b>	<b>(\$1,433,191.00)</b>	<b>\$19,058,173.00</b>	<b>\$17,624,982.00</b>	<b>\$17,550,873.00</b>	<b>\$74,109.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20	6.00	4.00	7.04%	\$71,460.00	\$1,014,880.00	\$1,086,340.00	\$1,086,340.00								
21		1.00	0.00%	\$0.00	\$26,500.00	\$26,500.00	\$26,500.00								
22	1.00	3.00	12.01%	\$19,800.00	\$164,900.00	\$184,700.00	\$184,700.00								
23			6.97%	\$106,900.00	\$1,533,600.00	\$1,640,500.00	\$1,640,500.00								
25	33.00	57.00	11.46%	\$466,645.00	\$4,071,059.00	\$4,537,704.00	\$4,455,750.00	\$81,954.00							
26	13.00	2.00	2.62%	\$52,204.00	\$1,993,166.00	\$2,045,370.00	\$2,045,370.00								
27		1.00	1.81%	\$2,170.00	\$120,005.00	\$122,175.00	\$122,175.00								
28	2.00	71.00	2.38%	\$7,172.00	\$301,537.00	\$308,709.00	\$234,600.00		\$74,109.00						
29			-0.77%	(\$4,245.00)	\$548,428.00	\$544,183.00	\$544,183.00								
30			2958.36%	\$73,959.00	\$2,500.00	\$76,459.00	\$76,459.00								
31			0.76%	\$12,500.00	\$1,644,500.00	\$1,657,000.00	\$1,657,000.00								
32	1.00		1.79%	\$6,400.00	\$358,000.00	\$364,400.00	\$364,400.00								
35			#DIV/0!	\$0.00		\$0.00									
36			6.99%	\$83,023.00	\$1,187,781.00	\$1,270,804.00	\$1,270,804.00								
37			#DIV/0!	\$0.00		\$0.00									
42			#DIV/0!	\$0.00		\$0.00									
43	2.00	1.00	0.00%	\$0.00	\$190,200.00	\$190,200.00	\$190,200.00								
44			66.67%	\$40,000.00	\$60,000.00	\$100,000.00	\$100,000.00								
45			1.56%	\$41,360.00	\$2,643,640.00	\$2,685,000.00	\$2,685,000.00								
46			-97.56%	(\$2,391,651.00)	\$2,451,589.00	\$59,938.00	\$59,938.00								
48			#DIV/0!	\$0.00		\$0.00									
50			7.41%	\$50,000.00	\$675,000.00	\$725,000.00	\$725,000.00								
55			#DIV/0!	\$0.00		\$0.00									
Total	58.00	140.00	-7.17%	(\$1,362,303.00)	\$18,987,285.00	\$17,624,982.00	\$17,468,919.00	\$81,954.00	\$74,109.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



## ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2015 Value)				Property Tax Assessments - Exempt Properties (October 1, 2015 Value)			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	160	\$28,060,000.00	1.89%	15A Public Schools	14	\$36,336,400.00	9.79%
2 Residential	3,463	\$1,051,777,300.00	70.94%	15B Other Schools	0	\$0.00	0.00%
3A/3B Farm	0	\$0.00	0.00%	15C Public Property	237	\$308,312,700.00	83.07%
4A Commercial	194	\$229,699,200.00	15.49%	15D Church and Charities	17	\$17,576,600.00	4.74%
4B Industrial	38	\$52,554,000.00	3.54%	15E Cemeteries & Graveyards	0	\$0.00	0.00%
4C Apartments	12	\$115,646,700.00	7.80%	15F Other Exempt	25	\$8,924,000.00	2.40%
5A/5B Railroad	0	\$0.00	0.00%				
6A/6B Business Personal Property	2	\$4,893,337.00	0.33%				
<b>Total</b>	<b>3,869</b>	<b>\$1,482,630,537.00</b>	<b>100.00%</b>	<b>Total</b>	<b>293</b>	<b>\$371,149,700.00</b>	<b>100.00%</b>
Average Ratio (%), Assessed to True Value				92.00%			
Equalized Valuation, Taxable Properties				\$1,611,554,931.52			
Total # of property tax appeals filed in 2015				County Tax Board		15.00	
				State Tax Court		0.00	
Number of 2015 County Tax Board decisions appealed to Tax Court				0.00			
Number of pending property tax appeals in State Tax Court				0.00			
Amount paid out by municipality for tax appeals in 2015				\$81,738.00			
				Percentage of Exempt vs. Non-Exempt Properties			
				25.03%			

<b>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</b>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2015 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
<b>Total 5 Yr Exemptions/Abatements</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	0.00	6.00	0.00					
Supervisory Staff (Department Heads & Managers)	4.00	0.00	643,234.42	\$450,000.00		\$45,734.42	\$99,900.00	\$47,600.00
Police Officers (Including Superior Officers)	28.00	0.00	4,030,428.00	\$2,554,000.00	\$316,000.00	\$616,528.00	\$543,900.00	
Fire Fighters (Including Superior Officers)	0.00	0.00	0.00					
All Other Union Employees not listed above	12.00	0.00	1,480,449.36	\$927,961.00	\$155,039.00	\$96,849.36	\$199,800.00	\$100,800.00
All Other Non-Union Employees not listed above	30.00	31.00	1,739,142.22	\$1,214,700.00		\$126,442.22	\$266,400.00	\$131,600.00
<b>Totals</b>	<b>74.00</b>	<b>37.00</b>	<b>7,893,254.00</b>	<b>\$5,146,661.00</b>	<b>\$471,039.00</b>	<b>\$885,554.00</b>	<b>\$1,110,000.00</b>	<b>\$280,000.00</b>

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

**NO**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	<b>Current Year # of Covered Members (Medical &amp; Rx)</b>	<b>Current Year Annual Cost Estimate per Employee</b>	<b>Total Current Year Cost</b>	<b>Prior Year # of Covered Members (Medical &amp; Rx)</b>	<b>Prior Year Annual Cost per Employee (Average)</b>	<b>Total Prior Year Cost</b>
<b>Active Employees - Health Benefits - Annual Cost</b>						
Single Coverage	18.00	\$11,234.16	\$202,214.88	18.00	\$10,817.00	\$194,706.00
Parent & Child	4.00	\$19,148.52	\$76,594.08	3.00	\$17,407.00	\$52,221.00
Employee & Spouse (or Partner)	7.00	\$22,468.08	\$157,276.56	10.00	\$27,707.00	\$277,070.00
Family	16.00	\$31,343.40	\$501,494.40	17.00	\$29,097.00	\$494,649.00
Employee Cost Sharing Contribution (enter as negative - )			(\$200,000.00)			(\$111,567.00)
<b>Subtotal</b>	<b>45.00</b>		<b>\$737,579.92</b>	<b>48.00</b>		<b>\$907,079.00</b>
<b>Elected Officials - Health Benefits - Annual Cost</b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b>Retirees - Health Benefits - Annual Cost</b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b>GRAND TOTAL</b>	<b>45.00</b>		<b>\$737,579.92</b>	<b>48.00</b>		<b>\$907,079.00</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

Yes

**Is prescription drug coverage provided by the SHBP (Yes or No)?**

Yes



**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

Gross Debt			Net Debt	Current Year Budget	2017 Budget	2018 Budget	All Additional Future Years' Budgets
Local School Debt	\$4,187,765.00	\$4,187,765.00	\$0.00				
Regional School Debt	\$1,790,698.11	\$1,790,698.11	\$0.00				
Utility Fund Debt							
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
<b>Municipal Purposes</b>							
Debt Authorized	\$4,897,736.00		\$4,897,736.00				
Notes Outstanding	\$6,980,000.00	\$209,350.00	\$6,770,650.00				
Bonds Outstanding	\$17,743,000.00		\$17,743,000.00				
Loans and Other Debt			\$0.00				
<b>Total (Current Year)</b>	<b>\$35,599,199.11</b>	<b>\$6,187,813.11</b>	<b>\$29,411,386.00</b>				
Population (2010 census)	<u>10,855</u>						
Per Capita Gross Debt	<u>\$3,279.52</u>						
Per Capita Net Debt	<u>\$2,709.48</u>						
3 Yr. Average Property Valuation		<u>\$1,647,288,475.00</u>					
Net Debt as % of 3 Year Avg Property Valuation		<u>1.79%</u>					
Utility Fund - Principal							
Utility Fund - Interest							
Bond Anticipation Notes - Principal				\$445,000.00			
Bond Anticipation Notes - Interest				\$55,000.00			
Bonds - Principal				\$1,585,000.00	\$1,371,000.00	\$1,373,000.00	\$13,414,000.00
Bonds - Interest				\$600,000.00	\$613,758.00	\$573,221.00	\$4,139,753.00
Loans & Other Debt - Principal							
Loans & Other Debt - Interest							
<b>Total</b>				<b>\$2,685,000.00</b>	<b>\$1,984,758.00</b>	<b>\$1,946,221.00</b>	<b>\$17,553,753.00</b>
<b>Total Principal</b>				<b>\$2,030,000.00</b>	<b>\$1,371,000.00</b>	<b>\$1,373,000.00</b>	<b>\$13,414,000.00</b>
<b>Total Interest</b>				<b>\$655,000.00</b>	<b>\$613,758.00</b>	<b>\$573,221.00</b>	<b>\$4,139,753.00</b>
<b>% of Total Current Year Budget</b>				<b>15.23%</b>			
<b>Description</b>	<b>Debt Not Listed Above</b>						
Total Guarantees - Governmental							
Total Guarantees - Other							
Total Capital/Equipment Leases							
Total Other							
<b>Bond Rating</b>	<b>Moody's</b>	<b>Standard &amp; Poors</b>	<b>Fitch</b>				
Rating	A2						
Year of Last Rating	2014						
<b>Mark "X" if Municipality has no bond rating</b>							

