

**ORGANIZATION MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, January 6, 2014

Township Clerk Cynthia Kraus called the meeting to order at 7:00 p.m. with the following Council members present: Louis Fontana, Joseph Maceri, William Organisciak, Pamela Porter and John Vantuno. Also present were Mayor Darlene Post, Township Attorney William Northgrave, Township Engineer Dennis Lindsay, Township Auditor's Associate Ralph Picone and Township Administrator Joanne Bergin

Absent: None

Following the Salute to the Flag, the Township Clerk read the Statement of Public Notice as follows:

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting was provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on December 26, 2013; a copy of the notice was faxed to the North Jersey Herald and News and The Record on the same date; additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

OATH OF OFFICE administered by Judge G. Dolph Corradino, to Township Council Member-Elect JOSEPH MACERI

NOMINATION AND ELECTION OF COUNCIL PRESIDENT FOR 2014 – Councilmember Vantuno, seconded by Councilmember Porter, nominated LOU FONTANA. No further nominations were made.

Poll: Ayes: Fontana, Maceri, Organisciak, Porter and Vantuno
 Nays: None

The Council President declared the motion passed.

OATH OF OFFICE administered by Municipal Court Judge G. Dolph Corradino to Council President LOUIS FONTANA.

REMARKS OF COUNCIL PRESIDENT FONTANA

Council President FONTANA thanked his family for supporting him in his position. He also thanked the Council members for having the faith and confidence in him to be Council President this year. He looks forward to working with everyone and looks forward to a very productive 2014. He thanked Mrs. Bergin, and said working with her is a pleasure and she does so much for the town. He also extended a special thanks to Councilmember Vantuno for leading the Council this past year. He commended him on his leadership and said he did a great job; it is a pleasure to work with him. He pointed out that subcommittees of the Council are important to work through ideas that are important to the town on those particular subjects. Last year they called out for additional volunteers and had a great response. During the year, each Councilmember will chair a subcommittee and will report back to the full Council. Most committees will meet quarterly, unless otherwise necessary. There are some other important committees that will be set up as follows: EMS to be chaired by Councilmember Fontana, Merged Dispatch to be chaired by Councilmember Organisciak, Old Police Building Committee to be chaired by Councilmember Porter. These committees are vitally important to Little Falls and are very important to have everyone involved to set up goals and objectives so full reports can be given publicly at meetings. He has asked the Township Administrator to schedule those meetings. He also informed that anyone is interested in serving on these committees should contact him. There are a lot of good things happening in Little Falls. Unfortunately, there are many complaints at the Council meetings; please remember the good things as well.

REMARKS BY COUNCILMEMBERS

Councilmember VANTUNO thanked Council President Fontana for his kind words and congratulated Councilmember Maceri. He looks forward to a productive 2014.

Councilmember MACERI wished everyone a happy new year and thanked everyone who supported him. He looks forward to working with the Mayor and Council for 2014. He congratulated Council President Fontana on his nomination. He also thanked Councilmember Vantuno for doing a great job as Council President last year.

Councilmember PORTER wished everyone a happy and healthy new year. She congratulated Council President Fontana and Councilmember Maceri on their new positions. She also thanked Councilmember Vantuno for his hard work over the past year leading the Council. She also thanked all of the Township employees, noting that they are the backbone of the town. She

thanked the volunteers in town as well for all of their hard work, including the four fire companies in town. She is looking forward to an exciting 2014 ahead; she knows this Council will work extremely well together. She thanked all of the voters for having the confidence in the Council to vote them into office. She extended a special thank you to Mrs. Bergin for all that she does throughout the town, noting that she loves the town and gives so much.

Councilmember ORGANISCIAK congratulated Councilmember Maceri and Council President Fontana and said he looks forward to working with them. He also thanked Councilmember Vantuno for being a fantastic leader over the past year. This year will be challenging, but it will provide motivation to work hard to do what is best for the town. The subcommittees are a great thing; he appreciates everyone who volunteers; it is a lot of work. He also commended Mrs. Kraus, adding that she does so much. He looks forward to working with everyone in 2014.

ADMINISTRATOR'S REPORT

Mrs. Bergin reported as follows:

Thank You Council President.

First, my congratulations to you, Mr. Fontana. You and I have worked together for a long time and I know that no matter what 2014 brings, with your support, guidance and leadership as Council President we can manage whatever comes our way. And, as part of that I would like to take a moment to thank John Vantuno for his leadership in 2013. I'm speaking on behalf of all department and division heads when I say thank you. John is not one to take credit for things, and he does not do anything based on what's best for him, everything he does is based on what's best for the Town. He is completely selfless in every way and his humility is very inspiring.

John has a very different way of thinking than I do. He's data driven and examines things based on facts and outcomes and measurements. I, on the other hand, go at things head on with my heart and my energy and my determination to get something done that's important and necessary. That's not to say I don't do my homework, I just have a tendency to move with a kind of energy that can be overwhelming. Under John's leadership, I've learned to "slow my roll" as my kids would say. Thanks to John's influence, I go through the sometimes agonizing process of compiling data and then examining it to have concrete justification for why we're making a change, or as a basis for a decision. And I have come to really enjoy the process. I get so much more out of it than I ever expected. I've grown and improved as a professional – in short, I feel I'm a better Business Administrator today than I was a year ago, and that's due to John's leadership and support. So, thank you John for what you have given me and for what you have given the Township. I don't know if people realize how much you do behind the scenes, but let me say, it's much more than what you probably expected when you stepped up to serve as Council President. Yet you give your time and skills and never complain. You give us so much more than we could ever give you in return. So on behalf of all of us, thank you. I am so grateful you are still a member of this Council because we do intend to continue to count on you.

The year in itself was very challenging for me, and I don't know how – or if - I would have gotten through it if not for John's leadership. He's strong and steady and focused in times of crisis and it has meant the world to me this past year. So again, I say thank you.

In terms of other updates, at the December 30 Council meeting, there was some discussion on next steps for the Master Plan Re-Examination Report. We all agreed that keeping it a living, breathing document is essential. There was a suggestion about forming a Committee or deferring it to an existing committee, but later that evening, it struck me that forming any kind of committee was in itself exclusionary. So, I made a suggestion to the Mayor and Council that the Township Council and Planning Board hold joint workshop meetings quarterly in 2014 specific to the Master Plan. The Township Planner will coordinate these meetings and will draft agendas and facilitate discussions to keep the dialogue alive and progressing into actual results – projects that we can do to make sure the objectives within the Master Plan Reexamination Report become reality. After receiving Council approval, I discussed the idea with Planning Board Chairman Bill Van Houten, who is 100% in support. These meetings are scheduled for: February 18, May 20, August 19 and November 18. All are scheduled for 7 pm. An email blast with the information will be launched later this week, and it will be posted on the web site.

Passaic County Clerk Kristin M. Corrado and Passaic County Veterans Service Officer John Harris, will be at the Little Falls Municipal Building, 225 Main Street, Little Falls, New Jersey on Thursday, January 9 from 5:00 p.m. to 7:00 p.m. The Clerk's Office will process Passport applications, issue Notary Oaths and Veteran Photo ID cards. More information on the services available that evening will be sent via Email Blast.

Lastly, I wanted to let everyone know that the Township intends to introduce the 2014 budget at the February 3 meeting. This past Thursday, the State issued an executive order allowing for an extension to February 15 for municipalities to introduce their budgets. That introduction will be a part of a regularly scheduled council meeting which will begin at 7:30 pm.

At this time, Mayor Post referred to Chapter 3-2.2 of the Code of the Township and said she will give her report to the public. Mayor Post congratulated Councilmember Maceri, noting that it was a wonderful year with him last year and she is looking forward to another four years with him. She also thanked Councilmember Vantuno for his service this past year; he did a fine job. She also recognized some of the attendees in the audience, including Assemblyman Scott Rumana, PCRRO Chair John Trayer, PCRRO Executive members Phil Barone, Jonie Houston, Rich Guisepskie and George Decker. She welcomed

everyone. She explained that she prefers to always look at positive events that have taken place over the past year. Referring to the train accident that took place in Little Falls, she recognized that this was a negative event, but pointed out that there were no fatalities and the residents leaped into action to help out. Steps are now being taken to make sure that the railroad crossing is safer. This past year the Township completed a municipal-wide Reassessment, which better aligned values to current market conditions. This reduced tax appeals as well as the fees it would cost the town to defend them. They also completed the reexamination of the Master Plan and received positive input from the residents. With the Master Plan completed, it is the town's expectation that the NJDOT will grant us the extension of the parameters for the transit village as well as that designation. Through grants they were able to make some improvements in some parks, such as handicapped accessible equipment. Through flood mitigation programs, homeowners in flood prone areas have now started the process of being elevated or acquired. We also have an internship program with MSU in our court system at no cost to the town. Looking forward, the consensus was that the Township needed a change in 2014 in regards to legal counsel. She appreciates the good work from Mr. Northgrave and his firm; however, their billing was much higher than those who submitted proposals for legal services. Tonight the Council will be asked to appoint Mr. John Inglesino and his firm, who is a well-qualified municipal attorney and a former office holder. He is personal and professional friends with Governor Christie and serves as general counsel to the North Jersey District Water Supply Commission. He is Township Attorney of Parsippany where we currently have a shared service agreement, as well as an associate counsel to the League of Municipalities. He has agreed to terms that would be best suited for Little Falls. Her goal for 2014 is to ask everyone to join her as a community in working productively and respectfully.

She also informed that there is currently a Police Building Committee in place.

She wished to recognize someone in the audience, who she wanted to present with a proclamation, but refused, as he already had a proclamation presented to him previously. She commended John Veteri in always looking to make things better in the Township and volunteering his time.

At this time, Mayor Post presented the following Mayoral Proclamations:

Frank Bender
Elsa McSherley

APPOINTMENTS by MAYOR of persons to fill the following positions with ADVICE and CONSENT of COUNCIL for a one-year term (each needs motion/second – one poll at the end)

		Moved by <u>Councilmember</u>	Seconded by <u>Councilmember</u>
Municipal Attorney	John Inglesino	Vantuno	Porter

At this time, Councilmember MACERI made a point of inquiry. He explained to Mayor Post that he received emails and questions regarding the new attorney on this evening's agenda. He asked the Mayor to explain the process, as many people are confused as to why they are switching attorneys.

Mayor Post explained that the Township goes out for RFQ's each year. All interested attorneys would submit a proposal for review. After receiving these, she made phone calls and interviewed those firms who submitted, and vetted out who she felt would be best suited for Little Falls. This past Saturday, the candidates met with two Council members at a time so the Council could ask questions. She feels Mr. Inglesino is best suited for the position and there is a cost savings with a flat fee. He is already a Municipal Attorney and is experienced. She welcomed anyone to review the RFP.

Poll: Ayes: Maceri
Nays: Organisciak, Porter, Vantuno and President Fontana

Municipal Auditor	Gary Higgins	Maceri	Organisciak
Bond Counsel	McManimon & Scotland	Vantuno	Porter
Labor Counsel	Cleary Jacobbe Alferi Jacobs	Porter	Organisciak
Tax Appeal Attorney	Boggia & Boggia	Organisciak	Porter
Municipal Engineer	Riddick Associates	Porter	Maceri
Certified List of Special Project(s) Engineers	T & M Associates – Middletown, NJ		
	Crew Engineers – Butler, NJ		
	Hatch Mott MacDonald – Iselin, NJ		
	H2M – Parsippany, NJ		
	Boswell Engineering – S. Hackensack, NJ		
	VanCleaf Engineering – Lebanon, NJ		
	CP Engineers & Architecture		
	Neglia Engineering Associates	Maceri	Vantuno
Municipal Planner	Jeff Janota, H2M	Organisciak	Porter

COAH Planner	Pete Van Den Kooy, CME	Porter	Organisciak
Prosecuting Attorney	Donald DeDio	Porter	Vantuno
Public Defender	William Marotta	Porter	Vantuno
OEM Coordinator	Daniel Gianduso	Vantuno	Porter
Deputy OEM Coordinator	James Hearney	Vantuno	Porter
Fire Official	Edmund Pomponio	Porter	Maceri
Fire Inspectors	Leo Loder		
	Thomas Fahy		
	Mike Onder		
	David Meisberger		
	James DiMaria	Organisciak	Vantuno
Municipal Alliance Coordinator	Catherine Sokalski	Porter	Maceri

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
 Nays: None

The Council President declared the motion passed.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Planning Board

Class III – COUNCIL appoints (1) member of the Council: one-year term - Louis Fontana (motion,second,poll)

Planning Board Alternates

2nd Alternate – MAYOR appoints: 2-year term – Edward Bennett

4th Alternate – MAYOR appoints: 2-year term – Patrick Heaney

It was moved by Councilmember Porter, seconded by Councilmember Vantuno, that the Council approve the appointments.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
 Nays: None

The Council President declared the motion passed.

Shade Tree Commission – Five-year term

Regular Members (8) – MAYOR appoints: *Phillip Simone (Chairman), Eileen Zaneski (Secretary), Patricia Toomey, John Lockwood and Greg White*

Rent Leveling Board - MAYOR appoints – One-year term

Regular Members (3) –*James Cestone, Howard Lipoff, Lou Conti; Joanne Bergin*

Historic Preservation Commission - MAYOR appoints with ADVICE and CONSENT of COUNCIL – One-Year term

Regular Members (5) –*James Cestone, Peggy Olivi and Clifford Swisher, John Veteri and Bill Liess* (after Mayor appoints-need motion,second,poll)

It was moved by Councilmember Porter, seconded by Councilmember Vantuno, that the Council approve the appointments.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
 Nays: None

The Council President declared the motion passed.

Municipal Alliance - MAYOR appoints (1) member of the Council: One-Year term – *Pamela Porter*

Regular Members (9) –*Mayor Darlene Post, Bethanne Youngster-Strippoli, Elizabeth Gobeille, Linda Crosman, Tricia Czornomor, Joyce Cupoli, Dominica Campen and Vanessa Apaza*

Regional Flood Control Board - COUNCIL appoints – Three-Year term

Regular Member (1) – *Nicholas Agnoli* (need motion,second,poll)

It was moved by Councilmember Vantuno, seconded by Councilmember Maceri, that the Council approve the appointments.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
 Nays: None

The Council President declared the motion passed.

SUBCOMMITTEES – COUNCIL PRESIDENT appoints

Senior Citizen Advisory Committee –Pamela Porter

Community Representatives (5) Marcella Kelleher, Jean Giancola, Lucille Clifford, Phyllis Dillon, Secretary

Technology Committee (1) Bill Organisciak

Community Representatives (5) Scott Miller, Nick Spooov, Dave Kiewra, Kacey Campbell

Open Space Committee (4) Louis Fontana, John Pace, Joanne Bergin

Community Representatives (5) Kristi Burbano, Dorothy O’Haire, Mark Seber, Pat Toomey, Frank O’Neill

School Liaison (K-12) John Vantuno

Domestic Violence Prevention Committee (1) Joseph Maceri

Community Representatives (9) Kevin Wronko (chair), Rosemarie Bello-Truland, Joe Leone, Marianne Holzach, Rev. Emily Ratering-Youngberg, Judy Schumacher, Kelly Morris, Gina Clough, Betsy Saksen, Jacqueline Truland, Rosemarie Watkins, Kristen Shaw (Police Department)

Transportation Committee –John Vantuno, Joanne Bergin

Community Representatives (6) Arnold Korotkin, Thomas Paulhus, Dottie Breslin, John Healy, Renea Shapiro, Ed English

RESOLUTIONS

Adopting Temporary Budget for 2014 – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

**TOWNSHIP OF LITTLE FALLS
 RESOLUTION [A] 14-01-06 - #1**

Resolution Re: Establishing Temporary Budget Appropriations for 2014

WHEREAS, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2014 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January, 2014, and

WHEREAS, said total temporary appropriations are limited to 26.25 percent of the total appropriations in the 2013 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2013 Budget.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Little Falls, that the following temporary appropriations be made and a certified copy of this resolution be transmitted to the Treasurer for his records.

OPERATIONS

General Government

General Administration

Salaries & Wages \$23,000
 Other Expenses 5,100

Mayor and Council

Salaries and Wages 3,000

Municipal Clerk

Salaries and Wages 54,000
 Other Expenses 14,000

Financial Administration

Salaries and Wages 37,000
 Other Expenses 14,700

Assessment of Taxes

Salaries and Wages 11,400
 Other Expenses 6,400

Revenue Administration (Tax Collection)

Salaries and Wages 25,000
 Other Expenses 3,900

Legal Services and Costs

Salaries and Wages 5,000
 Other Expenses 52,500

Engineering Services and Costs

Salaries and Wages 1,000
 Other Expenses 18,300

Municipal Land Use Administration	
Planning Board	
Salaries and Wages	4,000
Other Expenses	5,300
Insurance	
Liability - Other	2,400
Liability – NJIFF	100,000
Workers Compensation	40,000
Employee Group Health	245,000
Unemployment Insurance	3,900
Police	
Salaries and Wages	769,000
Other Expenses	29,000
Acquisition of Police Vehicles	6,500
Fire Department	
Salaries and Wages	23,200
Other Expenses	39,300
Fire Prevention	
Salaries and Wages	18,100
Other Expenses	8,200
Ambulance	
Other Expenses	3,000
Fire Hydrant Services	
Other Expenses	43,000
Emergency Management Services	
Salaries and Wages	2,500
Other Expense	3,700
Municipal Prosecutor	
Salaries and Wages	4,600
Other Expenses	75
Streets and Roads Maintenance	
Salaries and Wages	225,000
Other Expenses	45,400
Other Public Works Functions (Shade Tree)	
Salaries and Wages	300
Other Expenses	2,400
Solid Waste Collection	
Salaries and Wages	13,700
Other Expenses	114,000
Public Buildings and Grounds	
Salaries and Wages	2,200
Other Expenses	24,900
Vehicle Maintenance	
Salaries and Wages	20,000
Other Expense	22,600
Health and Welfare	
Board of Health	
Other Expenses	26,600
Administration of Public Assistance	
Salaries and Wages	3,000
Other Expenses	100
Recreation Services and Programs	
Salaries and Wages	36,600
Other Expenses	16,300
Senior Citizen’s Transportation	
Other Expenses	700
Senior Citizen’s Activities	
Salaries and Wages	5,100
Other Expenses	750
PEOSHA Mandated Costs	
Physical Exam – Volunteer Fire Department	1,500
Flood Board	
Other Expenses	35
State Uniform Construction Code (52:27D-120 et seq)	
Construction Code Official	
Salaries and Wages	25,300
Other Expenses	9,200
Sub Code Official	
Plumbing Inspectors	
Salaries and Wages	3,700
Electrical Inspection	
Contractual	3,900
Unclassified:	
Utilities	
Street Lighting	29,000

Telephone	13,000
Natural Gas	74,000
Water 5,000	
Gasoline	24,000
Fuel Oil (Diesel)	16,000
Landfill/Solid Waste Disposal Costs	90,000
Municipal Court	
Salaries and Wages	37,000
Other Expenses	6,000
Municipal Public Defender	
Other Expenses	900
Deferred Charges and Statutory Expenditures	
Statutory Charges	
Social Security (O.A.S.I.)	60,000
Pension-Volunteer Firemen's Widow (NJS 43:12-38)	1,300
DCRP 65	
Sewer Contracts (Ch. 10, P.L. 1977)	
Passaic Valley Sewer Commission	225,000
Second River Joint Meeting	5,400
Third River Joint Meeting	1,200
Township of Montclair	47,900
Maintenance of Free Public Library	146,000
Municipal Alliance – State Share	6,600
Recycling Tax Appropriation	3,900
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Total Current Fund	<u>\$3,020,625</u>
Debt Service	
Principal on Bonds	\$ 160,000
Interest on Bonds	<u>150,000</u>
Total Debt Service	<u>\$ 310,000</u>

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
 Nays: None

The Council President declared the motion passed.

Awarding Contract for Municipal Auditor Services for 2014 and appointing Gary Higgins – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [B] 14-01-06 - #2
 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR
 PROVISION OF SERVICES OF MUNICIPAL AUDITOR FOR 2014

WHEREAS, the Township of Little Falls has a need to acquire Auditing and Other Financial and Accounting Services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and
 WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and
 WHEREAS, the term of the contract is one year; and
 WHEREAS, Lerch, Vinci & Higgins, LLP has submitted a response to the Township's Request for Qualifications for provision of services of a municipal auditor and other financial services and the submission clearly details Lerch, Vinci & Higgins' qualifications and experience; and
 WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2014 budget;
 NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Gary Higgins of the firm of Lerch, Vinci & Higgins, LLP for the services as described herein; and
 BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.
 BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Gary Higgins be and he is hereby appointed Municipal Auditor for the Township of Little Falls for a one-year term ending December 31, 2014.

Poll: Ayes: Fontana, Porter, Rento and President Vantuno
 Nays: None

The Council President declared the motion passed.

Awarding Contract for Municipal Bond Counsel Services for 2014 to McManimon and Scotland – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [D] 14-01-06 - #3
 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR
 PROVISION OF SERVICES OF MUNICIPAL BOND COUNSEL FOR 2014

WHEREAS, the Township of Little Falls has a need to acquire Bond Counsel Services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, McManimon, Scotland & Baumann, L.L.C. has submitted a response to the Township’s Request for Qualifications for provision of services of a Municipal Bond Counsel and the submission clearly details McManimon, Scotland & Baumann’s qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2014 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with the firm of McManimon, Scotland & Baumann, L.L.C. for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, that the firm of McManimon, Scotland & Baumann, LLC be and are hereby appointed for the services of Municipal Bond Counsel for the Township of Little Falls for a one-year term ending December 31, 2014.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Awarding Contract for Municipal Planner Services for 2014 and appointing Municipal Planner – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [E] 14-01-06 - #4

AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF MUNICIPAL PLANNER FOR 2014

WHEREAS, the Township of Little Falls has a need to acquire Planning Services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, H2M Architects & Engineers has submitted a response to the Township’s Request for Qualifications for provision of services of a municipal planner and the submission clearly details H2M Architects & Engineers’ qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2014 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Jeff Janota of the firm of H2M Architects & Engineers for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, that Jeff Janota be and is hereby appointed for the services of Municipal Planner for the Township of Little Falls for a one-year term ending December 31, 2014.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Awarding Contract for Municipal Engineer Services for 2014 and Appointing Municipal Engineer – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [F] 14-01-06 - #5

AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR PROVISION OF SERVICES OF MUNICIPAL ENGINEER FOR 2014

WHEREAS, the Township of Little Falls has a need to acquire Engineering Services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, Riddick Associates, P.C., has submitted a response to the Township’s Request for Qualifications for provision of services of a municipal engineer and the submission clearly details Riddick Associate’s qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2014 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Dennis G. Lindsay of the firm of Riddick Associates, P.C for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, based on the recommendation of the Mayor, Dennis G. Lindsay be and he is hereby appointed Municipal Engineer for the Township of Little Falls for a one-year term ending December 31, 2014.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Awarding Contract for COAH Planner Services for 2014 and Appointing COAH Planner – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [G] 14-01-06 - #6
AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACT FOR
PROVISION OF SERVICES OF COAH PLANNER FOR 2014

WHEREAS, the Township of Little Falls has a need to acquire COAH Planning Services as a FAIR AND OPEN CONTRACT pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, it is expected that the value of the acquisition of these services will exceed \$17,500; and

WHEREAS, the term of the contract is one year; and

WHEREAS, CME Associates has submitted a response to the Township’s Request for Qualifications for provision of services of a COAH Planner and the submission clearly details CME Associates’ qualifications and experience; and

WHEREAS, the award is subject to the Availability of Funds and certification of same in the 2014 budget;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Little Falls authorizes the Mayor to enter into a contract with Pete Van DenKooy of the firm of CME Associates for the services as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is authorized and directed to cause notice to be published in the newspaper once in accordance with the provisions of statute.

BE IT FURTHER RESOLVED by the Township Council of the Township of Little Falls that, that Pete Van DenKooy be and is hereby appointed for the services of COAH Planner for the Township of Little Falls for a one-year term ending December 31, 2014.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Designate Bank Depositories for 2014 - It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [H] 14-01-06 - #7
DESIGNATING BANK DEPOSITORIES FOR 2014

BE IT RESOLVED by the Governing Body of the Township of Little Falls that the

- Chase Manhattan Bank
- Columbia Savings Bank
- Hudson City Savings Bank
- TD Bank North
- Lakeland Savings Bank
- PNC Bank
- Penn Federal Savings Bank
- Sovereign Bank
- Capital One
- United Jersey Bank
- Valley National Bank
- Wachovia
- New Jersey Arbitrage Rebate Management Program
- New Jersey Cash Management Fund

be and they are hereby designated as depositories of the Township of Little Falls (subject to each named entity's filing with the Township proof of its authorization by the State to serve as a depository for governmental agencies); and

BE IT FURTHER RESOLVED that the funds of said Township deposited in said banks and/or financial entities be subject to withdrawal upon checks or other orders for the payment of money when signed by any two of the following officials, to wit:

Mayor	Darlene Post
Township Administrator	Joanne Bergin
Treasurer	Nicholas Fargo

BE IT FURTHER RESOLVED that funds deposited in the Public Assistance Trust Fund II account be subject to withdrawal upon check or other orders for the payment of money when signed by any two of the following officials, to wit:

Mayor	Darlene Post
Township Administrator	Joanne Bergin
Treasurer	Nicholas Fargo
Director of Public Assistance	Robert D’Antonio

BE IT FURTHER RESOLVED that funds deposited in the Tax Collector’s Lien Redemption Accounts be subject to withdrawal upon check or other orders for the payment of money when signed by:

Tax Collector	Denise Whiteside
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and, BE IT FURTHER RESOLVED that the said banks and/or funds are hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue, or the disposition of the proceeds even if drawn to the individual order of any signing official; and

BE IT FURTHER RESOLVED that the Mayor, Administrator and Treasurer be and they are hereby authorized to borrow, from time to time, on behalf of this Township from said banks, sums of money for such period or periods of time and upon such terms, rates of interest and amounts as may be authorized and to execute notes or agreements in the forms required by said banks in the name of the Township of the payment of any sums so borrowed; and that the foregoing powers and authority will continue until written notice of revocation has been delivered to said banks; and

BE IT FURTHER RESOLVED that the Clerk of the Township of Little Falls be and he is hereby authorized to certify to the above-noted entities the within resolution and that the provisions thereof are in conformity with the provisions of law.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Authorizing payroll check signatures – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [I] 14-01-06 - #8
AUTHORIZING PAYROLL CHECK SIGNATURE

BE IT RESOLVED by the Governing Body of the Township of Little Falls that the Township's Payroll Account, Account No.622402277 Lakeland Bank, be and the same is hereby made subject to withdrawal upon checks or other orders for the payment of money when signed by either one of the following, to wit:

Nicholas Fargo - Treasurer
Joanne Bergin - Township Administrator

And

BE IT FURTHER RESOLVED that the bank is hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue, or the disposition of the proceeds even if drawn to the individual order of the signing official; and

BE IT FURTHER RESOLVED that the Clerk of the Township of Little Falls be and he is hereby authorized to certify the within resolution to the above-noted bank.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Authorizing Investment of Idle Funds and Fund Transfers – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [J] 14-01-06 - #9
AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS

WHEREAS, it is desirable that idle funds of the Township of Little Falls be invested in legal investment vehicles at all times; and WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Little Falls, County of Passaic, State of New Jersey, that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

- 1. To or from Township checking or savings accounts to other Township accounts
- 2. To or from Township checking or savings accounts to or from accounts specified banks or the State of New Jersey Cash Management Funds solely for the purpose of investing the account of the Township of Little Falls.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Authorizing Treasurer to disburse funds to Local/Regional School Boards – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [K] 14-01-06 - #10
AUTHORIZING TREASURER TO DISBURSE FUNDS TO BOARDS OF EDUCATION

BE IT RESOLVED that the Treasurer be and he is hereby authorized to disburse funds to the Little Falls Board of Education and the Regional Board of Education for the year 2014 as requests are received and funds are available.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Authorizing Treasurer to Pay Interest & Debt Redemption Charges on Certain Bonds – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [L] 14-01-06 - #11
AUTHORIZING TREASURER TO PAY INTEREST AND DEBT REDEMPTION CHARGES
ON CERTAIN BONDS

BE IT RESOLVED that the Treasurer be and he is hereby authorized and directed to disburse funds for interest and debt redemption charges on certain bonds for the year 2014.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Re-establishing Four (4) Petty Cash Funds for Current Year – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [M] 14-01-06 - #12
RE-ESTABLISHING FOUR (4) PETTY CASH FUNDS FOR CURRENT YEAR

BE IT RESOLVED by the Township Council that, pursuant to approval previously given by the Director, Division of Local Government Services, the following Petty Cash Funds be and the same are hereby established for the year 2014 and that the Clerk and Treasurer be and they are hereby authorized and directed to issue checks payable to the said Petty Cash accounts in the amounts respectively listed:

- Municipal Alliance Coordinator - \$100.00
- Township Clerk - \$250.00
- Recreation Director - \$250.00
- Police Department - \$500.00

and, BE IT FURTHER RESOLVED that the within authorized Petty Cash funds may, from time to time, be replenished as funds are expended therefrom; and

BE IT FURTHER RESOLVED that claims be honored for payment from the within-authorized Petty Cash Funds only up to the following respectively listed maximum amounts per claim:

- Municipal Alliance Coordinator - \$35.00 per claim
 - Township Clerk - \$25.00 per claim
 - Recreation Director - \$50.00 per claim
 - Police Department – No Maximum
- *****

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Fixing 2014 Holidays – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [N] 14-01-06 - #13
FIXING HOLIDAYS FOR CURRENT YEAR

BE IT RESOLVED by the Township Council of the Township of Little Falls that the official holidays for 2014 be and they are hereby fixed as follows:

- | | | | |
|----------------------------|---|------------------|------------------|
| New Year's Day | General Election Day | | |
| Martin Luther King Jr. Day | Presidents' Day | | Columbus Day |
| Memorial Day | Good Friday | Thanksgiving Day | Veterans's Day |
| Christmas Day | Day after Thanksgiving | Labor Day | Independence Day |
| | One-half of last work day preceding
Christmas Day and New Year's Day | | |
- *****

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Fixing interest rates for nonpayment of taxes or assessments – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [O] 14-01-06 - #14

FIXING INTEREST RATES FOR NONPAYMENT OF TAXES OR ASSESSMENTS and AUTHORIZING ISSUANCE OF, AND FIXING FEE FOR, DUPLICATE CERTIFICATES IN EVENT OF LOSS OR DESTRUCTION OF THE ORIGINAL and AUTHORIZING TAX COLLECTOR TO PROCESS ANY PROPERTY TAX REFUNDS OF LESS THAN \$10.00 AND CANCEL ANY PROPERTY TAX REFUNDS OR DELINQUENCIES OF LESS THAN \$10.00

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% to be collected against any delinquency, including tax sale redemption liens, in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year; and

WHEREAS, NJSA 40A:5-17.1, as amended permits the governing body to authorize a municipal employee to process without further action on the part of the governing body, any property tax refund of less than \$10.00 and to cancel any property tax refund or delinquency of less than \$10.00; and

WHEREAS, NJSA 54:5-26 was amended to replace the current phrase "set of notices" with the word "notice". This change clarifies that the cost of mailing a notice of tax sale, by either regular or certified mail, to each interested party may not exceed \$25 for each notice, or mailing, for a particular property. The cost of mailing shall be added to the cost of the tax sale in addition to those provided in NJSA 54:5-38.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date; 18% per annum on any amount of taxes in excess of \$1,500 becoming delinquent after the due date; and, if any delinquency, including tax sale redemption lien, is in excess of \$10,000 and remains in arrears beyond December 31st of each year, an additional penalty of 6% shall be charged against such delinquency.

2. A ten (10) day grace period for quarterly payments shall be in effect for 2014.

3. Any payments not made in accordance with paragraph 2. of this resolution shall be charged interest from the due date as set forth in paragraph 1 of this resolution.

and, BE IT FURTHER RESOLVED that the Tax Collector be and she is hereby authorized and directed to issue a Duplicate Tax Sale Certificate in the event the original is lost or destroyed, provided that:

1. The Tax Collector shall obtain an affidavit from the person shown as owner of the lost certificate verifying that he is and was the owner; that he has lost the certificate or that it has been destroyed; and that he has not transferred or otherwise assigned the certificate.

2. The Tax Collector shall provide a copy of the affidavit to be attached to the resolution authorizing issuance of the duplicate certificate.

and, BE IT FURTHER RESOLVED that the Tax Collector be and she is hereby authorized and directed to charge the following fees for the services respectively shown:

For duplicate copies of tax bills - \$5.00 per copy for first duplicate
\$25.00 for each subsequent duplicate bill in same calendar

year

For returned checks - \$20.00 per check

For duplicate copy of a lost or destroyed tax sale certificate - \$100

For each notice - \$25 per set in lieu of two normal lien advertisement

Publications

and, BE IT FURTHER RESOLVED that the Tax Collector be and she is hereby authorized to process any property tax refund of less than \$10.00 and cancel any property tax refund or delinquency of less than \$10.00 without further action on the part of the governing body.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Authorizing sale of tax liens in 2014 on property in arrears as of 11/11/13 & authorize notice by mail in lieu of two publications thereof – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [P] 14-01-06 - #15
AUTHORIZING SALE OF TAX LIENS IN 2014 ON PROPERTY IN ARREARS
AS OF NOVEMBER 11 OF THE PRIOR CALENDAR YEAR
AND AUTHORIZING NOTICE OF TAX SALE BY MAIL
IN LIEU OF TWO PUBLICATIONS OF NOTICE THEREOF

WHEREAS, C 99, PL '97 has amended R.S. 54:5-19 to permit a municipality, by resolution, to authorize sale of tax liens on property in tax arrears as of November 11 of the prior calendar year; and

WHEREAS, C 99, PL '97 has amended R.S. 54:5-26 to permit substitution of notice by regular or certified mail for any two of the required publications in a newspaper in general circulation in the municipality; and

WHEREAS, C 99, PL '97 has amended R.S. 54:5-26 to require addition of the cost of such mail notices to the costs of sale in an amount not to exceed \$25.00 for each notice as defined in the statute;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls as follows:

1. The Tax Collector is hereby authorized and directed to hold in the current calendar year a sale of unpaid tax liens, or any unpaid municipal lien or part thereof on real property, found to be in arrears as of November 11 of the prior calendar year.

2. In lieu of any two publications, notice by Regular Mail shall be made to the property owner and to any person or entity entitled to notice of foreclosure pursuant to Section 20 of PL 1948, C. 96 (C.54:5-104.48).

3. The cost of postage, paper and copying for such mailings shall be added to the costs of sale in addition to those provided in R.S. 54:5-38.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Requiring Bank Certified Check for redemption of tax liens – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [Q] 14-01-06 - #16
REQUIRING BANK CERTIFIED CHECK FOR REDEMPTION OF TAX LIENS

BE IT RESOLVED by the Township Council of the Township of Little Falls that the Tax Collector be and she is hereby authorized and directed to accept only BANK CERTIFIED CHECKS for redemption of tax liens.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Fixing service charges for returned checks on any municipal account – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [R] 14-01-06 - #17

FIXING SERVICE CHARGES FOR RETURNED CHECKS ON ANY MUNICIPAL ACCOUNT

BE IT RESOLVED by the Township Council of the Township of Little Falls that, pursuant to C. 105, P.L. 1990, a service charge of \$20 be added to any account owing to the municipality if payment was tendered on the account by a check or other written instrument which was returned for insufficient funds; and

BE IT FURTHER RESOLVED that in the case of accounts owing to the Township for a tax or special assessment, the service charge authorized by the within Resolution shall be included on whatever list of delinquent accounts is prepared for enforcement of the lien; and

BE IT FURTHER RESOLVED that the service charge authorized by the within Resolution be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered; and

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions which are inconsistent with the provisions of this Resolution be and they are hereby rescinded to the extent of such inconsistency.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Establishing authorization procedures for payment of vouchered claims – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [S] 14-01-06 - #18

FIXING AUTHORIZATION PROCEDURES FOR PAYMENT OF VOUCHERED CLAIMS

BE IT RESOLVED by the Township Council of the Township of Little Falls that the Mayor, Clerk and Treasurer be and they are hereby authorized and directed to accept and process for payment any voucher signed as approved by the respective Board, Commission or Department Head whose appropriation is to be charged; and duly signed by at least two of the three members of the Finance Committee; and

BE IT FURTHER RESOLVED that the Mayor, Clerk and Treasurer be and they are hereby authorized and directed to sign checks in payment of vouchers authorized as herein described.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Fixing Public Office Hours of Tax Collector's Office – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [T] 14-01-06 - #19

FIXING PUBLIC OFFICE HOURS OF TAX COLLECTOR'S OFFICE

BE IT RESOLVED by the Township Council of the Township of Little Falls that the public office hours of the Tax Collector's Office for collection purposes be and they are fixed as follows:

Daily: 8 a.m. to 4:00 p.m.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Requiring Physical Examination for All Newly Hired Employees – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [U] 14-01-06 - #20

REQUIRING PHYSICAL EXAMINATION FOR ALL NEWLY HIRED EMPLOYEES

BE IT RESOLVED, by the Township Council of the Township of Little Falls, that all new employees being hired by the Township, whether permanently or temporarily, for any department or division whatsoever, except for the Recreation Division's summer counselors, shall be administered a physical examination, by a State of New Jersey licensed physician in good standing, within fourteen (14) calendar days of the date of hire, with the cost of said physical examination to be paid solely by the new employee. The physical examination shall include, but shall not be limited to, the following medical testing, based upon the position being filled:

CBC and SMAC Blood Tests, Urinalysis, Pulmonary Function Test, EKG and Chest X-Rays, Lumbosacral X-Rays (for Police Division Bargaining Unit Employees and Public Works Division Employees only)

BE IT FURTHER RESOLVED, in the event that the newly hired employee shall have, within the prior sixty (60) days, received a duplicate examination, in whole or in part, then the Township at it's sole discretion may, after reviewing the relevant medical records, accept the results of the earlier examination and elect to forego elements of the medical examination provided for herein, either in whole or in part; and

BE IT FURTHER RESOLVED that the Township's Physician, Joseph T. Farnese, M.D., shall be the Police Medical Administrator, unless the Township Counsel shall by formal resolution specify an additional or replacement medical provider; and

BE IT FURTHER RESOLVED that all such examinations shall include drug testing, and in view of the fact that all such new employees shall be on a probationary status as employees of the Township, any confirmed positive drug testing results shall be grounds for the immediate dismissal of any such newly hired employee; and

BE IT FURTHER RESOLVED that the within resolution shall be re-adopted annually at the Township's Reorganization Meeting, or as soon as practicable thereafter, for the ongoing guidance of the Township's staff, until such time as the Township Council shall elect to alter, expand, eliminate or otherwise modify the policy implemented herein.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Appointing Recycling Coordinator, authorizing Tonnage Grant application – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [V] 14-01-06 - #21
AUTHORIZING FILING OF TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1981, c. 278, has established a Recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations, N.J.A.C. 14A:6-1 et seq., to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations imposed on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2013 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and indicate the assent of the Township Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations;

WHEREAS, Phil Simone is designated the individual authorized to ensure that the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls that the Township of Little Falls hereby endorses the submission of a Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection, Office of Recycling.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Appointing Public Agency Compliance Office (PACO) – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [W] 14-01-06 - #22
APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED by the governing body of the Township of Little Falls that Cynthia Kraus be and is hereby appointed Public Agency Compliance Officer for the Township of Little Falls.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Designating Herald & News as Official Newspaper – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [X] 14-01-06 - #23
DESIGNATING OFFICIAL NEWSPAPER

BE IT RESOLVED by the governing body of the Township of Little Falls that the North Jersey Herald & News

be and the same is hereby designated the official newspaper for 2014.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Fixing Meeting dates for current year – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [Y] 14-01-06 - #24
FIXING TOWNSHIP COUNCIL MEETING SCHEDULE

BE IT RESOLVED by the Township Council of the Township of Little Falls that the following be and is hereby established as the Township Council meeting schedule for the year 2014:
Meetings of the TOWNSHIP COUNCIL shall be held at 7:30 p.m. in the Municipal Building, 225 Main Street, Little Falls, N.J., as follows:

REGULAR MEETINGS

January 13, 2014	July 9, 2014
February 3, 2014	August 11, 2014
February 24, 2014	September 8, 2014
March 10, 2014	September 22, 2014
March 24, 2014	October 6, 2014
April 7, 2014	October 20, 2014
April 21, 2014	November 10, 2014
May 5, 2014	November 24, 2014
May 19, 2014	December 8, 2014
June 9, 2014	December 29, 2014

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Re-fix policy re positive drug/alcohol results on CDL driver tests – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [Z] 14-01-06 - #25
FIXING TOWNSHIP RESPONSE AND ACTION POLICY
IN EVENT OF POSITIVE EMPLOYEE BLOOD-ALCOHOL OR DRUG TEST RESULTS

BE IT RESOLVED by the Township Council of the Township of Little Falls that the attached summary tabulation of Recommendations by the Public Works Superintendent, which comply with the Federal guidelines administered by NJDOT, be and it is hereby adopted as the Township's response and action policy in the event of the within positive blood-alcohol-level readings and/or verified positive drug test for any Township- employed CDL driver, subject to its augmentation by such additional provisions as are required by law; and

BE IT FURTHER RESOLVED that in event of a Township-employed CDL driver refusing random or post-accident testing the penalties therefor shall be the same as the penalties provided for Post-Accident blood alcohol readings of .02-.039 or verified positive drug test.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Establishing policy for public-portion, public-hearing speakers – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [AA] 14-01-06- #26
GOVERNING MAXIMUM PERMISSIBLE TIME PER SPEAKER DURING
PUBLIC PORTION AND PUBLIC HEARINGS AT TOWNSHIP COUNCIL MEETINGS

BE IT RESOLVED by the Township Council of the Township of Little Falls that the following policy be and is hereby established for conduct of the Public Portion and Public Hearings at all Regular and Special Township Council meetings:

1. Except as provided in items 4 and 5 below, any member of the public wishing to address the Township Council during the Public Portion of a meeting shall be allotted a period of time not to exceed three (3) minutes total for the evening, regardless of the number of subjects the speaker addresses at any one meeting.
2. To simplify timekeeping, members of the public shall not leave and return to the microphone but shall include all topics they wish to cover, other than agenda items already listed for public hearing, in a single address to the Township Council, except as provided in items 4 and 5.
3. Any member of the public wishing to address the Township Council during a public hearing on any scheduled agenda matter including, but not limited to, public hearings on pending Township ordinances, shall be allotted a period of time not to exceed three (3) minutes total, except as provided in items 4 and 5 below.
3. Any member of the public wishing to address both unscheduled and agenda matters at a single meeting shall be heard on unscheduled matters during the Public Portion and on agenda items at the publicly-announced appropriate time, but shall be limited to a total of three (3) minutes on all subjects.
5. At the discretion of the Council President, or any other Township Council member presiding in the Council President's absence, an additional two (2) minutes may be allotted to a member of the public, for a total not to exceed five (5) minutes for any one speaker during any one meeting.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Adopt NJIIF-Required Standard Tort Claim Act Notice Forms – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [BB] 14-01-06 - #27
APPROVING AND ADOPTING THE STANDARD TORT CLAIM ACT NOTICE FORMS
REQUIRED BY THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND

WHEREAS, the Township of Little Falls is a member of the New Jersey Intergovernmental Insurance Fund ("NJIIF"); and
WHEREAS, the NJIIF has determined that it is reasonable and necessary to develop a standard form and procedure by which persons are required to notify members of the NJIIF ("Members") of claims which arise under the authority of N.J.S.A. 59:1-1 et seq. ("Tort Claims Act"); and
WHEREAS, the Tort Claims Act at N.J.S.A. 59:8-6 authorizes Members of the NJIIF to develop and adopt forms specifying information to be contained in claims filed against them or their employees and which forms claimants are required to complete and submit in order to perfect their notification obligations under the Tort Claims Act; and

WHEREAS, for purposes of developing a uniform system for investigating and responding to potential claims, the NJIIF is requiring that its Members adopt a standard cover letter and claim notification form to be used by the Members in matters arising under the Tort claims Act.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Little Falls that the Township does hereby approve and adopt for its use the standard cover letter and notice forms prepared by the NJIIF, attached hereto as Exhibit A, which forms the Township will require all persons claiming injury or damage under the tort Claims Act to complete and return to the Township in order to perfect their notification requirements under the Act.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Fixing Rate for Officers Working for Private Entities – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [CC] 14-01-06 - #28
FIXING RATE FOR OFFICERS WORKING FOR PRIVATE ENTITIES

WHEREAS, the Township Council has adopted an ordinance (#861/875) providing for assignment of police officers to work for private entities; and

WHEREAS, this ordinance provides that the private entity shall pay the Township in advance, an amount equal to the number of estimated hours of the assignment plus administrative fees; and

WHEREAS, the ordinance further provides that the hourly fee for an officer, the hourly rate for use of a patrol car and the hourly administrative fee be determined annually;

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls that the 2014 hourly base rate for police officers shall be \$65.08, with a double time rate (after 8 consecutive hours) of \$86.76, the hourly rate for a police car shall be \$6.00 and the hourly administrative fee shall be \$8.00.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Establishing Televised Township Council Meetings – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

RESOLUTION [DD] 14-01-06 - #29
ESTABLISH TELEVISED LITTLE FALLS TOWNSHIP COUNCIL MEETINGS
FOR 2014

WHEREAS, the Little Falls Township Council has discussed and expressed their support in open public meetings to televise regular and special Township Council meetings; and

WHEREAS, it is in the public interest for the residents of Little Falls to be better informed about their local government by having access to televised Township Council meetings, thus enabling them to have a greater understanding of the issues being addressed by the Mayor and Council; and

WHEREAS, televised Township Council meetings nurture a more informed public, thus providing more opportunities for residents to participate in their local government by enabling them to express their concerns, comments and questions to Township Officials; and

WHEREAS, televised Township Council meetings will benefit some residents, and in particular those homebound, by providing access to Township Council meetings; and

WHEREAS, televised Township Council meetings will provide the Mayor and Council better access to the public to make announcements pertinent to community interests on matter such as health, special meetings, events and other such important issues; and

WHEREAS, televised Township Council meeting will enhance the Mayor and Council's ability to govern more effectively with the input of a broader public viewpoint on Township matters;

NOW, THEREFORE BE IT RESOLVED that the appended operating procedures for providing televised meetings be and they are hereby adopted by the Little Falls Township Council upon passage of this resolution.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Unit Pursuant to N.J.S.A. 40A:11-12a
– It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

**RESOLUTION [EE] 14-01-06 - 30
AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

Whereas, the Township of Little Falls, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Township of Little Falls has the need on a timely basis to purchase goods or services utilizing State contracts; and
Whereas, the Township of Little Falls intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the governing body of the Township of Little Falls authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list and any other approved State Contract Vendor that may be utilized throughout the year, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Township of Little Falls, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved, that the duration of the contracts between the Township of Little Falls and the Referenced State Contract Vendors shall be from January 1, 2014 to December 31, 2014.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Appointing Denise Whiteside Tax Search Officer for a One-year term– It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

**RESOLUTION [FF] 14-01-06 - #31
APPOINTING TAX SEARCH OFFICER**

BE IT RESOLVED by the governing body of the Township of Little Falls that Denise Whiteside be and is hereby appointed Tax Search Officer for the Township of Little Falls for a one-year term, expiring 12/31/14.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

Appointing Cynthia Kraus Unconfirmed Assessment Search Officer for a One-year term – It was moved by Councilmember Vantuno, seconded by Councilmember Organisciak, that the Council approve the following:

**RESOLUTION [GG] 14-01-06 - #32
APPOINTING UNCONFIRMED ASSESSMENT SEARCH OFFICER**

BE IT RESOLVED by the governing body of the Township of Little Falls that Cynthia Kraus be and is hereby appointed Unconfirmed Assessment Search Officer for the Township of Little Falls for a one-year term, expiring 12/31/14.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
Nays: None

The Council President declared the motion passed.

PUBLIC PORTION

It was moved by Councilmember Vantuno, seconded by Councilmember Porter, that the meeting be and it was opened to the public.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
 Nays: None

The Council President declared the motion passed.

Al Attianese, 27 Dewey Avenue, congratulated all of the new appointees, including Council President Fontana and Councilmember Maceri. He also congratulated the Council on reasserting their powers and duties under the Faulke Act. He thanked the Police Chief for meeting with him on 12/10/13 regarding the reporting of an allegation of child abuse contained in an email sent to the Mayor and Business Administrator. The chief informed him that the allegations were reported by Mrs. Bergin, but never by the Mayor. He commended Mrs. Bergin for reporting this.

Dorothy O’Haire, Turnberry Road, called for a point of order, and said she didn’t believe this topic was appropriate for a council meeting, noting that this belongs at the Police Department because of the Privacy Act.

Mr. Attianese explained that this matter of privacy has already been passed on by the Township. Mr. Northgrave informed that he has discussed this with Mr. Attianese, and he asked that he not mention the name of any person involved in this matter. Mr. Attianese agreed not to mention any names in his statements. For the record, Mr. Northgrave explained that Mr. Attianese had requested these records through OPRA; those records were produced to him and he objected because one email was withheld. Mr. Attianese then asked the attorney to redact the names of the individuals involved in the email in order to release the email, which he did.

Mr. Attianese continued with his comments, and commended Mrs. Bergin for following the law by reporting this. He also pointed out that Mayor Post never knew that Mrs. Bergin made this report. He thinks it is a sad commentary on our town when a top elected official completely disregards an Oath of Office she took to support the Constitution and the laws of NJ.

Louis Fernandez, Harrison Street, recognized Arnold Korotkin for all of his time and work that he puts into the town on a volunteer basis, for which he is not recognized.

Noting that Assemblyman Rumana was in attendance, he expressed his dissatisfaction with the state representatives, explaining that they don’t do anything to help the Township. The problems keep getting funded, but not the work.

He also pointed out that none of the appointed professional services are from Little Falls, and questioned why they are not choosing people within the Township. He also questioned whether Mr. Northgrave was still the Attorney.

Donald Radcliffe, 239 Long Hill Road, said he noticed an issue in the newspaper with respect to an engineering study and a legal study that was done on Woods Road; he believes this is in relation to the Nuzzo property. Mr. Nuzzo held a fundraiser at a restaurant that he owned with his brother in Montclair; he is concerned that town money was spent for an evaluation that was not necessary. He knows there is not a Pay-to-Play ordinance in town, but it seems to him that if someone runs a specific fundraiser for you as an elected official, and then you go out and spend taxpayer money on a survey, something is not right. He would like to know how much money was spent.

Mercedes Gonzalez, Jacobus Avenue, explained that she had requested a Pay-to-Play ordinance when she was on the Council. She asked when this will be adopted.

No one further having come forward to be heard, it was moved by Councilmember Organisciak, seconded by Councilmember Vantuno, that the meeting be and it was closed to the public.

Poll: Ayes: Maceri, Organisciak, Porter, Vantuno and President Fontana
 Nays: None

The Council President declared the motion passed.

Council President FONTANA thanked Mr. Korotkin for all of his hard work and agreed that he should be recognized more frequently.

Mr. Northgrave explained that the law is that the Township Attorney is appointed with advice and consent of the Council and serves until a successor is appointed and qualified; he will stay a holdover service until such time.

Mayor Post said it is true that Mr. Nuzzo hosted a fundraiser for her; however, it has nothing to do with him contacting her with regards to a problem. He contacted her regarding a drainage problem; The Administrator went out with Mr. Lindsay and Mr. Simone and determined that there is a problem. Two other residents called her with complaints of problems in other areas of town and she authorized that these issues be looked into as well. She read the article in the paper as well and she didn’t know anything about funds being spent on a road dedication. There are certain things that the Township is required to look into and she is not aware of these total costs; she would also like these costs provided to her.

Mrs. Bergin pointed out that Mr. Nuzzo didn’t think there was a drainage issue; the Planning Board determined otherwise, which is why they went out to inspect with the Engineer and DPW Superintendent. There was a significant drainage issue in that area.

Mr. Northgrave informed that they had discussed the Pay-to-Play ordinance previously. It was his advice to the Council not to consider the ordinance, as adopting a Pay-to-Play ordinance in town can actually cause problems for the town. He pointed out that the ordinance would have been irrelevant in this situation. The town will instead follow the state laws on this.

TIME CAPSULE: 54 years and three months remain until the opening of the Time Capsule on April 2, 2068. The Time Capsule was buried in Memorial Park on Wilmore Road on April 2, 1968, in connection with the Centennial Celebration, the 100th Anniversary of the Township of Little Falls; and the then Township Committee directed that the Township Clerk shall, at each Organization Meeting of the Township's governing body, insert in the Minutes a notation of the time remaining until it shall be opened.

There being no further business to come before the meeting, it was moved by Councilmember Vantuno, seconded by Councilmember Maceri, that the meeting be and it was adjourned at 7:57 p.m.

H A P P Y N E W Y E A R

Cynthia Kraus
Municipal Clerk