

**2016 TOWNSHIP COUNCIL ORGANIZATION**

**January 4, 2016  
7:00 p.m.**

**CALL TO ORDER** – Township Clerk

**SALUTE TO THE FLAG**

**STATEMENT OF PUBLIC NOTICE - TAKE NOTICE** that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on December 15, 2015 a copy of the notice was faxed to the North Jersey Herald & News and The Record on the same date; additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

**NOMINATION AND ELECTION OF COUNCIL PRESIDENT FOR 2016**

**OATH OF OFFICE** administered to Council President \_\_\_\_\_.

**REMARKS OF COUNCIL PRESIDENT**

**REMARKS OF MAYOR**

Mayoral Proclamations

**OATH OF OFFICE** administered by MAYOR DARLENE CONTI to FIRE CHIEF JACK SWEEZY

**REMARKS OF COUNCIL MEMBERS**

**APPOINTMENTS** by MAYOR of persons to fill the following positions:

Municipal Engineer	<i>H2M Architects &amp; Engineers/ Dennis Lindsay</i>
Township Physician	<i>Joseph Farnese</i>
Alt. Township Physician	<i>Open</i>

**APPOINTMENTS** by MAYOR of persons to fill the following positions with **ADVICE** and **CONSENT** of **COUNCIL** for a one-year term (each needs motion/second – one poll at the end)

Municipal Attorney	<i>William Northgrave Esq./McManimon, Scotland</i>
Bond Counsel	<i>Matt Jessup, Esq./McManimon, Scotland</i>
Labor Counsel	<i>Matt Giacobbe, Esq./Cleary Giacobbe Alferi Jacobs</i>
Tax Appeal Attorney	<i>Bill Betesch, Esq./Boggia &amp; Boggia</i>
Certified List of Special Project(s) Engineers	<i>Boswell Engineering– South Hackensack, NJ Crew Engineers – Butler, NJ</i>
Municipal Planner	<i>Jeff Jannota, Planner/H2M</i>
Risk Manager	<i>Frank Covelli/Professional Insurance Associates</i>
Financial Advisor	<i>Dan Marienello/NW Financial</i>
Prosecuting Attorney	<i>Donald DeDio</i>
Public Defender	<i>William Marotta</i>
Municipal Alliance Coordinator	<i>Catherine Sokalski</i>

**APPOINTMENTS TO BOARDS AND COMMISSIONS**

**Planning Board**

Class III – COUNCIL appoints (1) member of the Council: one-year term - Louis Fontana (motion,second,poll)

Class IV – MAYOR appoints (2) members: four-year term – Joan Strothers and Richard Grecco

*Planning Board Alternates*

1<sup>st</sup> Alternate – MAYOR appoints: 2-year term – Louis Dearani

2<sup>nd</sup> Alternate – MAYOR appoints: 2-year term – AJ Alvarez

#### Library Board

Automatic Member: - *Mayor*

Alternate for MAYOR – *Lou Fontana*

#### Historic Preservation Commission - MAYOR appoints with ADVICE and CONSENT of COUNCIL – One-Year term

Regular Members (5) – *James Cestone, Peggy Olivi, Clifford Swisher, John Veteri and Councilmember William Liess* (after Mayor appoints-need motion,second,poll)

#### Municipal Alliance - MAYOR appoints – One-Year term

Regular Members (9) –*Mayor Darlene Post, Bethanne Youngster-Strippoli, Elizabeth Gobeille, Linda Crosman, Tricia Czornomor, Councilmember Pamela Porter, Joyce Cupoli, Julie Aboud, Vanesa Apaza, Grace Hosri and Selena Pickney*

#### Environmental Commission – MAYOR appoints – Three-Year term

Regular Members (5) – Kevin Barry, Chariman, Susan McGoldrick, Claude Diltz, Lou Tortola, John Reilly  
Regular Member (1) – Anthony Sgobba – to fill unexpired term expiring 12/31/16

#### Regional Flood Control Board - COUNCIL appoints – Three-Year term

Regular Member (1) – *Nick Agnoli*

Alternate Member (1) – *John Reilly* (need motion,second,poll)

#### Emergency Management Council – one-year term – TOWNSHIP COUNCIL appoints (NO MORE THAN 15 MEMBERS)

Automatic member (2): Mayor and OEM Coordinator

Township Council member (2): *Pamela Porter, Lou Fontana* (motion,second,poll)

Regular Members: TOWNSHIP COUNCIL appoints: *Steven Post, Phillip Simone, Joseph Macones, Daniel Gianduso, James Hearney, Hans Prell, Jack Sweezy, Ronnie Cordero, Robert McFarlane, Richard Timmerman, Scott Carter* (motion,second,poll)

#### **APPOINTMENTS** by Township Council:

Municipal Auditor

*Lerch, Vinci and Higgins/Gary Higgins RMA*

(need motion,second,poll)

#### **SUBCOMMITTEES** – COUNCIL PRESIDENT appoints

Finance (3) – Council President and 2 Council members – Pamela Porter, Joseph Maceri and Louis Fontana

#### Senior Citizen Advisory Committee – Pamela Porter and William Liess

Community Representatives (5) Marcella Kelleher, Jean Giancola, Lucille Clifford, Lynn DeLuccia, Joan Imandt, Rosemary Ryglicki, Evelyn Tosi and Phyllis Dillon, Secretary

#### Technology Committee (1) James Damiano

Community Representatives (5) Scott Miller, Nick Spoov, Dave Kiewra, Kacey Campbell, William Organisciak

#### Open Space Committee (3) Louis Fontana, John Pace, Joseph Maceri

Community Representatives (4) Kristi Burbano, Mark Seber, Pat Toomey, Frank O’Neill

#### School Liaison (K-12) Pamela Porter

Domestic Violence Prevention Committee (1) Joseph Maceri, Pamela Porter, Alternate  
Community Representatives (9) Judy Schumacher (chair), Rosemarie Bello-Truland, Janet Clark, Marianne Holzach, Marcella Kelleher, Dick Kessler, Paul Kim, Emily Ratering-Youngberg, Darlene Conti (Mayor), Steve Post (Chief of Police)

#### Transportation Committee – James Damiano

Community Representatives (6) Arnold Korotkin, Thomas Paulhus, Dottie Breslin, John Healy, Renea Shapiro, Ed English

Grant Committee- James Damiano

Community Representatives -Arnold Korotkin, Renea Shapiro, Mary Ann Kilpatrick

## **RESOLUTIONS BY CONSENT**

**ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE STANDARD REORGANIZATION RESOLUTIONS AND WILL BE ENACTED WITH A SINGLE MOTION. ANY COUNCIL MEMBER MAY REMOVE ANY RESOLUTION AND HAVE IT VOTED ON SEPARATELY.**

- A. Adopting Temporary Budget for 2016
- B. Awarding Fair and Open Contract for Provision of Municipal Auditor Services for 2016 and Appointing Gary Higgins, RMA/Lerch, Vinci and Higgins
- C. Awarding Fair and Open Contract for Provision of Services of Municipal Attorney for 2016 to William Northgrave, Esq/McManimon, Scotland & Baumann
- D. Awarding Fair and Open Contract for Provision of Services of Bond Counsel for 2016 to Matt Jessup, Esq./McManimon, Scotland & Baumann
- E. Awarding Fair and Open Contract for Provision of Municipal Planner Services for 2016 and Appointing Municipal Planner Jeff Jannota, Planner/H2M
- F. Awarding Fair and Open Contract for Provision of Municipal Engineering Services for 2016 and Appointing Municipal Engineer Dennis Lindsay, P.E./H2M Architects & Engineers
- G. Awarding Fair and open Contract for Services of Labor Counsel for 2016 to Matthew Giacobbe/Cleary, Giacobbe, Alferi, Jacobs
- H. Awarding Fair and Open Contract for Services of Risk Management Consultant for 2016 and Appointing Risk Management Consultant Frank Covelli/Professional Insurance Associates
- I. Awarding Fair and Open Contract for Services of Tax Appeal Attorney for 2016 and Appointing Tax Appeal Attorney William Betesh/Boggia & Boggia
- J. Awarding Fair and Open Contract for Services of Financial Advisor for 2016 and Appointing Financial Advisor Daniel Marinello/NW Financial
- K. Awarding Fair and Open Contract for Provision of Municipal Consulting Engineer for 2016 and Appointing Boswell Engineering
- L. Awarding Fair and Open Contract for Provision of Municipal Consulting Engineer for 2016 and Appointing Crew Engineering
- M. Authorizing Payroll Transfers and Payment of Certain Bills
- N. Designate Bank Depositories for 2016
- O. Authorizing payroll check signatures
- P. Fixing Meeting dates for current year
- Q. Re-establishing Four (4) Petty Cash Funds for Current Year
- R. Fixing 2016 Holidays
- S. Fixing interest rates for nonpayment of taxes or assessments
- T. Authorizing sale of tax liens in 2016 on property in arrears as of 11/11/15 & authorize notice by mail in lieu of two publications thereof
- U. Requiring Bank Certified Check for redemption of tax liens
- V. Fixing service charges for returned checks on any municipal account
- W. Fixing Public Office Hours of Tax Collector's Office
- X. Requiring Physical Examination for All Newly Hired Employees
- Y. Appointing Recycling Coordinator, authorizing Tonnage Grant application
- Z. Appointing Public Agency Compliance Office (PACO)
- AA. Appointing Tax Search Officer
- BB. Appointing Certifying Officer and Supervisor to the Certifying Officer for Pension Funds
- CC. Designating Herald & News as Official Newspaper
- DD. Appointing Commissioner and Alternate Fund Commissioner for the Statewide Joint Insurance Fund
- EE. Appointing VALIC as a Deferred Compensation Plan for the Township
- FF. Appointing Nationwide Retirement Solutions as a Deferred Compensation Plan for the Township
- GG. Re-fix policy re positive drug/alcohol results on CDL driver tests
- HH. Establishing policy for public-portion, public-hearing speakers
- II. Establishing Televised Township Council Meetings
- JJ. Authorizing Administrator/QPA to execute Purchase Orders with Vendors who have been awarded Contracts through Cooperative Purchasing
- KK. Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Unit

Pursuant to N.J.S.A. 40A:11-12a

LL. Increasing the Bid Threshold with a Qualified Purchasing Agent, Pursuant to N.J.S.A. 40A:11-3a and N.J.S.C. 5:34-5 et seq.

MM. Establishing Rules of Conduct for Council Meetings

NN. Adopting the 2016 Employee Manual, an Accounting Policy and a Fund Balance Policy for the Township

OO. Resolution Authorizing Mandatory Direct Deposit of Net Pay for All Employees

PP. Resolution Appointing Community Emergency Response Team Members

**PUBLIC COMMENT**

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO TWO MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT. THE TOTAL TIME FOR THIS PUBLIC COMMENT SHALL NOT EXCEED FIFTEEN (15) MINUTES.

**TIME CAPSULE:** 52 years and three months remain until the opening of the Time Capsule on April 2, 2068. The Time Capsule was buried in Memorial Park on Wilmore Road on April 2, 1968, in connection with the Centennial Celebration, the 100<sup>th</sup> Anniversary of the Township of Little Falls; and the then Township Committee directed that the Township Clerk shall, at each Organization Meeting of the Township's governing body, insert in the Minutes a notation of the time remaining until it shall be opened.

**H A P P Y   N E W   Y E A R**

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