

**DRAFT AGENDA FOR THE JANUARY 4, 2012, TOWNSHIP COUNCIL
RE-ORGANIZATION MEETING AS OF DECEMBER 29, 2011.**

**WHILE THE DOCUMENT IS SUBJECT TO CHANGE PRIOR TO THE MEETING
DATE, THIS WILL BE THE ONLY POSTING OF THE AGENDA.**

DRAFT

2012 TOWNSHIP COUNCIL ORGANIZATION

January 4, 2012

CALL TO ORDER – Township Clerk

SALUTE TO THE FLAG

INVOCATION – Pastor Emily Ratering-Youngberg

STATEMENT OF PUBLIC NOTICE - TAKE NOTICE that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N. J. on December 20, 2011 a copy of the notice was faxed to the North Jersey Herald & News and The Record on the same date; additionally, a copy of the notice was filed in the office of the Township Clerk on said date.

APPOINTMENT OF MUNICIPAL COURT JUDGE for THREE-Year Term – MAYOR appoints with ADVICE and CONSENT of COUNCIL

OATH OF OFFICE administered by Superior Court Judge Richard Freid to Municipal Court Judge G. DOLPH CORRADINO

NOMINATION AND ELECTION OF COUNCIL PRESIDENT FOR 2012

OATH OF OFFICE administered by Municipal Court Judge G. Dolph Corradino to Council President _____.

PRESENTATION OF EMBLEM OF AUTHORITY TO THE COUNCIL PRESIDENT BY DONALD RADCLIFFE.

REMARKS OF MAYOR

REMARKS OF COUNCIL PRESIDENT

REMARKS OF COUNCIL MEMBERS

APPOINTMENTS by MAYOR of persons to fill the following positions with ADVICE and CONSENT of COUNCIL for a one-year term (each needs motion/second – one poll at the end)

Municipal Auditor
Bond Counsel
Labor Counsel
Municipal Engineer
Municipal Planner
Risk Management Consultant
Prosecuting Attorney
Public Defender
Police/Township Physician
Alternate Township Physician
Tax Search Officer
Unconfirmed Assessment Search Officer
OEM Coordinator
Deputy OEM Coordinator
Fire Official
Fire Inspector, Senior
Fire Inspectors

*Gary Higgins
McManimon & Scotland
Mark Semeraro
Riddick Associates
Birdsall Services Group
Dietz and Hammer
Donald DeDio
William Marotta
Joseph Farnese
Sylvia Coscia
Denise Whiteside
William Wilk
Alfred Batelli
Daniel Gianduso
Edmund Pomponio
Frank Bender
David Meisberger, Greg Laskowski, James DiMaria,
Mike Onder, Nicholas Campagna*

Fire Bureau Clerical/ Fire Dept. Secretary
Police Dispatcher – Per Diem
Crossing Guards
*Gianduso,
Knauer, Maryann Cormick,
Eileen Zaneski,
Mardo*

*Antonina Bertino
Greg Laskowski,
Donald Bragman, Joanne Casper, Juliana Dilkes, Joanne
Mary Ann Gianduso, Nancy Green, Linda
Rose Moncato, Darlene Smith, Michael Solimene,
Gerald Ziccardi, Josephine Maroun, Raymond*

Municipal Alliance Coordinator
Senior Bus Driver/Coordinator

*Kathleen Radcliffe
Joseph Francese*

APPOINTMENTS TO BOARDS AND COMMISSIONS

Emergency Management Council – one-year term – TOWNSHIP COUNCIL appoints (NO MORE THAN 15 MEMBERS)

Automatic member (2): Mayor and OEM Coordinator

Township Council member (2): *Joseph Sisco, Lou Fontana* (motion,second,poll)

Regular Members: TOWNSHIP COUNCIL appoints: *John Dmuchowski, Phillip Simone, Joseph Macones, Daniel Gianduso, Joan Strothers,*
Hans Prell Wayne Hebert, Edmund Pomponio, Jack Sweezy
and two more to be

determined at a later date (motion,second,poll)

Planning Board

Class II – MICHAEL FOJUT, Environmental Commission member – Three-Year term

Class III – COUNCIL appoints (1) member of the Council: one-year term - LOUIS FONTANA (motion,second,poll)

Class IV – MAYOR appoints – Four-Year term: JOAN STROTHERS and RICHARD GRECO

Planning Board Alternates

2nd Alternate – MAYOR appoints: 2-year term – HERBERT BOTBYL

4th Alternate – MAYOR appoints: 2-year term –

Local Assistance Board - Four-year term

Automatic Member: (1), MAYOR: 1-year term

Regular member: (1) MAYOR appoints – *WILLIAM AIREL*

Shade Tree Commission – Five-year term

Regular Members (4) – MAYOR appoints: *Four (4) members to be appointed.*

Library Board – Five-year term – MAYOR appoints with ADVICE and CONSENT of COUNCIL – Terms expire 5/31

Automatic Member: - MAYOR

Alternate for MAYOR – *LOU FONTANA*

Rent Leveling Board - MAYOR appoints – One-year term

Regular Members (5) – *DONALD RADCLIFFE, JAMES CESTONE, HOWARD LIPOFF and JEANNE SCHULTZ-CORTESE; one more member to be appointed.*

Environmental Commission - MAYOR appoints – Three-Year term

Regular Members (2) – *Barbara Ingalls and James Sous*

Historic Preservation Commission - MAYOR appoints with ADVICE and CONSENT of COUNCIL – One-Year term

Regular Members (5) – *Helen Witecki, James Cestone, Peggy Olivi and Clifford Swisher; one more member to be appointed.*
(after Mayor appoints-need motion,second,poll)

Municipal Ethics Board - MAYOR appoints with ADVICE and CONSENT of COUNCIL – Five-Year term

Regular Members (1) – (after Mayor appoints-need motion,second,poll) *One member to be appointed.*

Municipal Alliance - MAYOR appoints – One-Year term

Regular Members (9) – *Mayor DeFrancisci, Jonathan Vanak, Bethanne Youngster-Strippoli, Elizabeth Gobeille, Linda Crosman, Tricia Czornomor, Pamela Porter, Judy Moore; one more member to be determined.*

Municipal Alliance Coordinator

MAYOR appoints: KATHLEEN RADCLIFFE

Regional Flood Control Board - COUNCIL appoints – Three-Year term

Regular Member (2) – *Two members to be appointed.* (need motion,second,poll)

Tri-Town Board for MSU – COUNCIL appoints – One-Year Term

Regular Members (2 Council members) – *Darlene Post, Mercedes Gonzalez,*
Mayor

SUBCOMMITTEES – COUNCIL PRESIDENT appoints

Finance (3) – Council President and 2 Council members – Joseph Sisco, Darlene Post

Senior Citizen Advisory Committee – Mercedes Gonzalez

Community Representatives (5) Marcella Kelleher, Jean Giancola, Lucille Clifford, Helen Witecki, Phyllis Dillon, Secretary

Flood Prevention Board (1) John Vantuno

Community Representatives (4) Hans Prell, Nick Agnoli, Dorothy O’Haire, Phyllis Dillon

Technology Committee (1) John Vantuno

Community Representatives (2) Treavor Borthwick, Bill Organisak

Open Space, Grant, Recreation Committee (2) Louis Fontana, Mercedes Gonzalez, John Pace

Community Representatives (3) Mary Ann Kilpatrick, Renea Shapiro, Arnold Korotkan

School Liaison (K-12) John Vantuno

Liaison to Alliance for a Better Community (1) Darlene Post

Domestic Violence Prevention Committee (1) Mercedes Gonzalez

Community Representatives (9) Judy Schumacher (chair), Rosemarie Bello-Truland, Janet Clark, Marianne Holzach,

Marcella Kelleher, Dick Kessler, Paul Kim, Emily Ratering-Youngberg, Christie Huh Michael DeFrancisci (Mayor), John

Dmuchowski

(Chief of Police)

MSU Tri - Town Board Darlene Post, Mercedes Gonzalez

RESOLUTIONS (need motion,second,poll for each one)

- A. Adopting Temporary Budget for 2012
- B. Awarding Fair and Open Contract for Provision of Municipal Auditor Services for 2012 and Appointing Gary Higgins
- C. Awarding Fair and Open Contract for Provision of Services of Bond Counsel for 2012 to McManimon & Scotland
- D. Awarding Fair and Open Contract for Provision of Services of Labor Counsel for 2012 to Mark Semeraro
- E. Awarding Fair and Open Contract for Provision of Municipal Planner Services for 2012 and Appointing Municipal Planner
- F. Awarding Fair and Open Contract for Provision of Municipal Engineering Services for 2012 and Appointing Municipal Engineer
- G. Designate Bank Depositories for 2012
- H. Authorizing payroll check signatures
- I. Authorizing Investment of Idle Funds and Fund Transfers
- J. Authorizing Treasurer to disburse funds to Local/Regional School Boards
- K. Authorizing Treasurer to Pay Interest & Debt Redemption Charges on Certain Bonds

- L. Re-establishing Four (4) Petty Cash Funds for Current Year
- M. Fixing 2012 Holidays:
- N. Fixing interest rates for nonpayment of taxes or assessments
- O. Authorizing sale of tax liens in 2012 on property in arrears as of 11/11/11 & authorize notice by mail in lieu of two publications thereof
- P. Requiring Bank Certified Check for redemption of tax liens
- Q. Fixing service charges for returned checks on any municipal account
- R. Establishing authorization procedures for payment of vouchered claims
- S. Requiring Physical Examination for All Newly Hired Employees
- T. Appointing Recycling Coordinator, authorizing Tonnage Grant application
- U. Appointing Public Agency Compliance Office (PACO)
- V. Designating Herald & News as Official Newspaper
- W. Fixing Meeting dates for current year
- X. Re-fix policy re positive drug/alcohol results on CDL driver tests
- Y. Establishing policy for public-portion, public-hearing speakers
- Z. AdoptNJIFF-Required Standard Tort Claim Act Notice Forms
- AA. Fixing Rate for Officers Working for Private Entities
- BB. Establishing Televised Township Council Meetings
- CC. Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Unit Pursuant to N.J.S.A. 40A:11-12a
- DD. Increasing the Bid Threshold with a Qualified Purchasing Agent, Pursuant to N.J.S.A. 40A:11-3a and N.J.S.C. 5:34-5 et seq.

PUBLIC COMMENT

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. PLEASE GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO TWO MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT. THE TOTAL TIME FOR THIS PUBLIC COMMENT SHALL NOT EXCEED FIFTEEN (15) MINUTES.

TIME CAPSULE: 57 years and three months remain until the opening of the Time Capsule on April 2, 2068. The Time Capsule was buried in Memorial Park on Wilmore Road on April 2, 2068, in connection with the Centennial Celebration, the 100th Anniversary of the Township of Little Falls; and the then Township Committee directed that the Township Clerk shall, at each Organization Meeting of the Township's governing body, insert in the Minutes a notation of the time remaining until it shall be opened.

HAPPY NEW YEAR
