

TOWNSHIP COUNCIL MEETING AGENDA

MONDAY, JULY 22, 2024
7:00 P.M.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE - TAKE NOTICE THAT ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH N.J.S.A. 10:4-8 AND N.J.S.A. 10:4-10 AS FOLLOWS: A NOTICE OF THE MEETING WAS PROMINENTLY POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING, LOCATED AT 225 MAIN STREET, LITTLE FALLS, N.J. ON JANUARY 4, 2024. A COPY OF THE NOTICE WAS SENT TO THE NORTH JERSEY HERALD & NEWS AND THE RECORD ON THE SAME DATE. ADDITIONALLY, A COPY OF THE NOTICE WAS FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON SAID DATE. **A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING VIRTUALLY CAN BE ACCESSED ON THE TOWNSHIP WEBSITE AT WWW.LENJ.COM. ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.**

ROLL CALL

MINUTES

APPROVAL OF MINUTES FROM THE REGULAR MEETING OF JUNE 24, 2024
AND THE WORKSHOP MEETING OF JULY 8, 2024

MAYOR'S REPORT

RECOGNITION OF PASSAIC VALLEY YOUTH BASEBALL LEAGUE CHAMPIONS

RECOGNITION OF TRAVEL SOFTBALL LEAGUE CHAMPIONS

RECOGNITION OF ATHLETE SAVANNAH CZORNOMOR

PROCLAMATION RECOGNIZING MARLENE SIMONE

REMARKS FROM THE CHAIR

COUNCIL MEMBER REPORTS

ATTORNEY'S REPORT

PUBLIC COMMENT - AGENDA ITEMS ONLY

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. IT IS PREFERRED IF YOU GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT.

MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIRTUALLY AND DESIRE TO PROVIDE COMMENT SHALL RAISE THEIR VIRTUAL HAND IN THE ZOOM APPLICATION. THE MEETING MODERATOR WILL QUEUE THE MEMBERS OF THE PUBLIC THAT WISH TO PROVIDE COMMENT AND THE COUNCIL PRESIDENT WILL RECOGNIZE THEM IN ORDER. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING BY CALLING IN MUST PRESS *6 TO MUTE

AND UNMUTE THEMSELVES AND *9 TO RAISE THEIR HAND. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIA THE ZOOM APPLICATION MUST CLICK THE REACTIONS ICON AND THEN THE RAISE HAND ICON. ONCE THE PROCESS IS COMPLETE, WE WILL RETURN TO THE REGULAR ORDER OF BUSINESS.

CONSENT AGENDA

ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED WITH A SINGLE MOTION. FOR ANY ITEMS UNDER REQUISITIONS THE TREASURER HAS SUPPLIED A CERTIFICATION OF THE AVAILABILITY OF FUNDS.

REPORTS

MUNICIPAL CLERK'S REPORT FOR THE MONTH OF JUNE 2024

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT FOR THE MONTH OF JUNE 2024

TAX COLLECTOR'S REPORT FOR THE MONTH OF JUNE 2024

RECREATION CENTER REPORT FOR THE MONTH OF JUNE 2024

CIVIC CENTER REPORT FOR THE MONTH OF JUNE 2024

POLICE DEPARTMENT REPORT FOR THE MONTH OF JUNE 2024

CONSTRUCTION REPORT FOR THE MONTH OF JUNE 2024

FINANCE DEPARTMENT REPORT FOR THE MONTH OF JUNE 2024

HEALTH DEPARTMENT REPORT FOR THE MONTH OF JUNE 2024

RESOLUTIONS

RESOLUTION EXTENDING GRACE PERIOD FOR 3RD QUARTER 2024 TAXES [A]

RESOLUTION RE-ESTABLISHING PETTY CASH FUNDS FOR CURRENT YEAR [B]

RESOLUTION APPOINTING MELISSA DEPIRO AS DEPUTY REGISTRAR FOR A THREE-YEAR TERM [C]

RESOLUTION AUTHORIZING THE USE OF OMNIA PARTNERS, FORMERLY KNOWN AS US COMMUNITIES NATIONAL COOPERATIVE [D]

RESOLUTION TO APPROVE A LICENSEE UNDER THE PROVISIONS OF THE TOWNSHIP OF LITTLE FALLS CODE SECTION 33, CANNABIS [E]

RESOLUTION AUTHORIZING THE MUNICIPAL ALLIANCE PROGRAM FUNDING FISCAL YEAR 2025 [F]

BILL LIST [G]

NEW BUSINESS

PUBLIC COMMENT – GENERAL MATTERS

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. IT IS PREFERRED IF YOU GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT.

MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIRTUALLY AND DESIRE TO PROVIDE COMMENT SHALL RAISE THEIR VIRTUAL HAND IN THE ZOOM APPLICATION. THE MEETING MODERATOR WILL QUEUE THE MEMBERS OF THE PUBLIC THAT WISH TO PROVIDE COMMENT AND THE COUNCIL PRESIDENT WILL RECOGNIZE THEM IN ORDER. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING BY CALLING IN MUST PRESS *6 TO MUTE AND UNMUTE THEMSELVES AND *9 TO RAISE THEIR HAND. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIA THE ZOOM APPLICATION MUST CLICK THE REACTIONS ICON AND THEN THE RAISE HAND ICON. ONCE THE PROCESS IS COMPLETE, WE WILL RETURN TO THE REGULAR ORDER OF BUSINESS.

ADJOURN

RESOLUTION (A) 24-07-22# _____
EXTENSION OF GRACE PERIOD AUG 1ST TO AUGUST 26, 2024, 3RD QTR TAXES

WHEREAS, the Township of Little Falls has scheduled their Final 2024/Preliminary 2025 tax bills to be mailed out by our Tax Collector's computer vendor on or before August 1, 2024; this tax bill will include taxes for Aug. 1st, Nov. 1st of 2024 and Feb. 1st and May 1st of 2025; and

WHEREAS, the 3rd qtr tax due date has been extended from August 1, 2024, with a grace period ending on August 26, 2024@ 3:00 p.m. If the 3rd qtr tax bill is not paid on or before August 26, 2024, interest at 8/18% will be charged back to August 1, 2024.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Township of Little Falls authorizes the Tax Collector to extend the 3rd qtr due date/grace period to August 26, 2024, and to charge interest if not paid by August 26th back to August 1st per NJ Statute.

Approved:

cc: Tax Collector
Finance Dept.
Dept.

RESOLUTION [B] 24-07-22 -#_____

RE-ESTABLISHING FOUR (4) PETTY CASH FUNDS FOR CURRENT YEAR

BE IT RESOLVED by the Township Council that, pursuant to approval previously given by the Director, Division of Local Government Services, the following Petty Cash Funds be and the same are hereby established for the year 2024 and that the Clerk and Treasurer be and they are hereby authorized and directed to issue checks payable to the said Petty Cash accounts in the amounts respectively listed:

Municipal Alliance Coordinator - \$100.00
Township Clerk, Cynthia Kraus - \$500.00
Recreation Director, Tyler Passero - \$250.00
Police Department, Bryan Prall - \$500.00
Recreation Department - Senior Advisory Committee, Tyler Passero - \$250.00

and, BE IT FURTHER RESOLVED that the within authorized Petty Cash funds may, from time to time, be replenished as funds are expended therefrom; and

BE IT FURTHER RESOLVED that claims be honored for payment from the within-authorized Petty Cash Funds only up to the following respectively listed maximum amounts per claim:

Municipal Alliance Coordinator - \$35.00 per claim
Township Clerk, Cynthia Kraus - No Maximum
Recreation Director, Tyler Passero - \$50.00 per claim
Police Department, Bryan Prall - No Maximum
Recreation Department - Senior Advisory Committee, Tyler Passero - \$50.00

APPROVED: _____

CC: Finance Dept.
Clerk's intake file (x3)
Dept.

RESOLUTION [C] 24-07-22 - # _____

WHEREAS, Cynthia Kraus has previously been appointed as the Municipal Registrar for the Township of Little Falls, Marlene Simone has previously been appointed as the Deputy Municipal Registrar for the Township of Little Falls, and Melissa DePiro has previously been appointed as the Alternate Registrar for the Township of Little Falls; and

WHEREAS, Marlene Simone will be retiring from service with the Township effective July 31, 2024; and

WHEREAS, there is a need to appoint a Deputy Municipal Registrar; and

WHEREAS, Melissa DePiro has the required certification to perform the duties of Deputy Registrar;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls that Melissa DePiro is hereby appointed Deputy Municipal Registrar for the Township of Little Falls for a three-year term, expiring 12/31/26.

APPROVED: _____

cc: Personnel File
State Registrar
Dept.

**RESOLUTION OF THE TOWNSHIP OF LITTLE FALLS,
COUNTY OF PASSAIC, STATE OF NEW JERSEY,
AUTHORIZING THE USE OF OMNIA PARTNERS, FORMERLY KNOWN
AS US COMMUNITIES NATIONAL COOPERATIVE**

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units, including the Township of Little Falls, to make purchases and contract for services through the use of nationally recognized and accepted cooperative purchasing agreements that have been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey or within any other state; and

WHEREAS, the Township of Little Falls has determined that the use of cooperative purchasing agreements may result in significant cost savings and is desirous of joining and participating in a national cooperative called the Omnia Partners formerly known as US Communities National Cooperative; and

WHEREAS, Omnia Partners 840 Crescent Centre Drive, Franklin, TN 37067 is a private cooperative, complying with New Jersey Local Finance Notice 2012-10 by ensuring lead agency procurements are offered to the New Jersey region in accord with the mandates as described within the Local Finance Notice; and

WHEREAS, the Township of Little Falls desires to become a member of Omnia Partners for the purposes of purchasing goods and or services through a procurement process that is more efficient and provides a cost savings to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls, being the governing body thereof, that the Township of Little Falls be and hereby is authorized to join and become a member of the Omnia Partners National Cooperative 840 Crescent Centre Drive, Franklin, TN 37067; and

BE IT FURTHER RESOLVED that the Mayor be and hereby is authorized to execute any agreement and the Clerk is authorized to attest to the signature of the Mayor on any agreement signed in connection with joining and participating in Omnia Partners National Cooperative; and

BE IT FURTHER RESOLVED that the Township of Little Falls Qualified Purchasing Agent shall be responsible for ensuring that all goods and/or services procured through Omnia Partners comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and all other provisions of the revised statutes of the State of New Jersey.

APPROVED: _____

cc: Finance Department
Administrator
CFO/QPA
Omnia Partners

RESOLUTION [E] 24-07-22 - #_____

RESOLUTION TO APPROVE A LICENSEE UNDER THE PROVISIONS OF THE
TOWNSHIP OF LITTLE FALLS CODE SECTION 33 CANNABIS

WHEREAS, Code section 33 Cannabis: provides that an entity wishing to obtain a local license for a cannabis establishment shall file a license application with the Township of Little Falls; and

WHEREAS, Ascend New Jersey, LLC submitted said application for license to the Township of Little Falls; and

WHEREAS, at a publicly held meeting on November 27, 2023, the Governing Body of the Township of Little Falls approved the issuance of a Class 5 Retail Cannabis Local License #CR1 to Ascend New Jersey, LLC, which was memorialized in Resolution [C] 23-11-27- #3; and

WHEREAS, as part of a corporate restructuring, Mister Jones, LLC has become the business that will operate the Class 5 Retail Cannabis in Little Falls, with the technical and financial assistance of Ascend New Jersey, LLC; and

WHEREAS, Mister Jones, LLC received all necessary site plan and land use approvals from the Planning Board as required by the Township Code; and

WHEREAS, Ascend New Jersey, LLC has requested that the Class 5 Retail Cannabis Local License #CR1 be issued to the correct formal entity, Mister Jones, LLC; and

WHEREAS, the administrative review has been made and had determined that the transfer of the name on Class 5 Retail Cannabis Local License #CR1 shall have no affect on the prior findings of sustainability of the cannabis location and the approved application;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Little Falls that under the provisions of the Township Code Chapter 33 Cannabis, Class 5 Retail Cannabis Local License #CR1 in the Township of Little Falls is hereby issued to Mister Jones, LLC;

APPROVED: _____

CC: Finance Dept.
Administrator
Mister Jones, LLC
Dept.

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE JULY 2024-JUNE 2025

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Passaic;

NOW, THEREFORE, BE IT RESOLVED by the Township of Little Falls, County of Passaic, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Little Falls Municipal Alliance grant for the period of July 1, 2024 to June 30, 2025 (FY2025) in the amount of:
2.

DEDR	\$8,277.00
Cash Match	\$2,069.25
In-Kind	\$6,207.75
3. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including administrative compliance and audit requirements.

James Belford Damiano, Mayor

Cynthia Kraus, Municipal Clerk

APPROVED: _____

cc: Finance Dept.
Municipal Alliance Coordinator
Dept.