

**TOWNSHIP COUNCIL MEETING AGENDA**

MONDAY, JUNE 24, 2024  
7:00 P.M.

**SALUTE TO THE FLAG**

**STATEMENT OF PUBLIC NOTICE** - TAKE NOTICE THAT ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH N.J.S.A. 10:4-8 AND N.J.S.A. 10:4-10 AS FOLLOWS: A NOTICE OF THE MEETING WAS PROMINENTLY POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING, LOCATED AT 225 MAIN STREET, LITTLE FALLS, N.J. ON JANUARY 4, 2024. A COPY OF THE NOTICE WAS SENT TO THE NORTH JERSEY HERALD & NEWS AND THE RECORD ON THE SAME DATE. ADDITIONALLY, A COPY OF THE NOTICE WAS FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON SAID DATE. **A LINK AND A TELEPHONE NUMBER TO JOIN THE MEETING VIRTUALLY CAN BE ACCESSED ON THE TOWNSHIP WEBSITE AT [WWW.LENJ.COM](http://WWW.LENJ.COM). ELECTRONIC PROVISIONS HAVE BEEN ESTABLISHED FOR THE PUBLIC TO PARTICIPATE DURING THE PUBLIC COMMENT PORTION OF THE MEETING.**

**ROLL CALL**

**MINUTES**

APPROVAL OF MINUTES FROM THE REGULAR MEETING OF MAY 20, 2024  
AND THE WORKSHOP MEETING OF JUNE 10, 2024

**MAYOR'S REPORT**

PROCLAMATION RECOGNIZING CHARLES CUCCIA

ALI STEFANELLI - PASSAIC VALLEY REGIONAL HIGH SCHOOL ATHLETE

**REMARKS FROM THE CHAIR**

**COUNCIL MEMBER REPORTS**

**ATTORNEY'S REPORT**

**PUBLIC COMMENT - AGENDA ITEMS ONLY**

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. IT IS PREFERRED IF YOU GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT.

MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIRTUALLY AND DESIRE TO PROVIDE COMMENT SHALL RAISE THEIR VIRTUAL HAND IN THE ZOOM APPLICATION. THE MEETING MODERATOR WILL QUEUE THE MEMBERS OF THE PUBLIC THAT WISH TO PROVIDE COMMENT AND THE COUNCIL PRESIDENT WILL RECOGNIZE THEM IN ORDER. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING BY CALLING IN MUST PRESS \*6 TO MUTE AND UNMUTE THEMSELVES AND \*9 TO RAISE THEIR HAND. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIA THE ZOOM APPLICATION MUST CLICK THE REACTIONS ICON AND THEN THE RAISE HAND ICON. ONCE THE PROCESS IS COMPLETE, WE WILL RETURN TO THE REGULAR ORDER OF BUSINESS.

## **CONSENT AGENDA**

ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED WITH A SINGLE MOTION. FOR ANY ITEMS UNDER REQUISITIONS THE TREASURER HAS SUPPLIED A CERTIFICATION OF THE AVAILABILITY OF FUNDS.

### **REPORTS**

MUNICIPAL CLERK'S REPORT FOR THE MONTH OF MAY 2024

MUNICIPAL CLERK'S DOG/CAT LICENSE REPORT FOR THE MONTH OF MAY 2024

TAX COLLECTOR'S REPORT FOR THE MONTH OF MAY 2024

RECREATION CENTER REPORT FOR THE MONTH OF MAY 2024

CIVIC CENTER REPORT FOR THE MONTH OF MAY 2024

POLICE DEPARTMENT REPORT FOR THE MONTH OF MAY 2024

CONSTRUCTION REPORT FOR THE MONTH OF MAY 2024

FINANCE DEPARTMENT REPORT FOR THE MONTH OF MAY 2024

HEALTH DEPARTMENT REPORT FOR THE MONTH OF MAY 2024

### **APPLICATIONS**

RAFFLE, HOLY CROSS PNC CHURCH, OFF-PREMISE 50/50, 10/19/2024, 4:00 P.M. - 8:00 P.M., 237 LONG HILL ROAD, LITTLE FALLS, NJ

RAFFLE, HOLY CROSS PNC CHURCH, TRICKY TRAY, 10/19/2024, 4:00 P.M. - 8:00 P.M., 237 LONG HILL ROAD, LITTLE FALLS, NJ

### **CORRESPONDENCE**

REQUEST FROM LITTLE FALLS PBA 346 FOR PERMISSION TO HOLD ANNUAL 4<sup>TH</sup> OF JULY STREET FAIR ON THURSDAY, JULY 4, 2024 ON MAIN STREET AND STEVENS AVENUE FROM 10:00 A.M. - 5:00 P.M.

REQUEST FROM DIANE CARRION FOR PERMISSION TO CLOSE STANLEY ROAD FROM VERANDA AVE TO MAIN STREET ON SATURDAY, AUGUST 17, 2024 FROM 12:00 P.M. UNTIL 9:00 P.M. TO HOLD A BLOCK PARTY

### **RESOLUTIONS**

RESOLUTION AUTHORIZING THE TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$22,974.00 REPRESENTING TAX REFUND ON THE PROPERTY KNOWN AS BLOCK 122, LOT 19 FOR OVERPAYMENT DUE TO STATE TAX COURT JUDGMENT [A]

RESOLUTION CONFIRMING THE APPOINTMENT OF JONATHAN RHEINHARDT AS DIRECTOR OF FINANCE AND CHIEF FINANCIAL OFFICER/TREASURER FOR THE TOWNSHIP OF LITTLE FALLS [B]

RESOLUTION DESIGNATING JONATHAN RHEINHARDT AS THE QUALIFIED PURCHASING AGENT TO EXERCISE THE DUTIES OF A PURCHASING AGENT PURSUANT TO NJSA 40A:11-2(30) FOR THE TOWNSHIP OF LITTLE FALLS [C]

RESOLUTION DESIGNATING BANK DEPOSITORIES FOR 2024 [D]

RESOLUTION AUTHORIZING PAYROLL CHECK SIGNATURES [E]

RESOLUTION CONFIRMING THE APPOINTMENT OF VINCENT QUATRONE AS TOWNSHIP BUSINESS ADMINISTRATOR FOR THE TOWNSHIP OF LITTLE FALLS [F]

RESOLUTION APPOINTING CERTIFYING OFFICER/SUPERVISOR FOR PENSION FUNDS [G]

RESOLUTION APPOINTING VINCENT QUATRONE AS INSURANCE FUND COMMISSIONER AND SAFETY DELEGATE TO THE SUBURBAN METRO MUNICIPAL JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND [H]

RESOLUTION APPROVING RENEWAL OF PLENARY RETAIL CONSUMPTION/PLENARY RETAIL DISTRIBUTION/CLUB LICENSES FOR THE PERIOD FROM JULY 1, 2023 THROUGH JUNE 30, 2024 [I]

BILL LIST [J]

## **NEW BUSINESS**

### **PUBLIC COMMENT - GENERAL MATTERS**

ANYONE WISHING TO ADDRESS THE TOWNSHIP COUNCIL MAY DO SO THROUGH THE COUNCIL PRESIDENT. IT IS PREFERRED IF YOU GIVE YOUR NAME AND ADDRESS FOR THE RECORD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES, HOWEVER, IF APPROPRIATE, YOU MAY BE GRANTED ADDITIONAL TIME IN THE SOLE DISCRETION OF THE COUNCIL PRESIDENT.

MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIRTUALLY AND DESIRE TO PROVIDE COMMENT SHALL RAISE THEIR VIRTUAL HAND IN THE ZOOM APPLICATION. THE MEETING MODERATOR WILL QUEUE THE MEMBERS OF THE PUBLIC THAT WISH TO PROVIDE COMMENT AND THE COUNCIL PRESIDENT WILL RECOGNIZE THEM IN ORDER. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING BY CALLING IN MUST PRESS \*6 TO MUTE AND UNMUTE THEMSELVES AND \*9 TO RAISE THEIR HAND. MEMBERS OF THE PUBLIC WHO HAVE JOINED THE MEETING VIA THE ZOOM APPLICATION MUST CLICK THE REACTIONS ICON AND THEN THE RAISE HAND ICON. ONCE THE PROCESS IS COMPLETE, WE WILL RETURN TO THE REGULAR ORDER OF BUSINESS.

**ADJOURN**

**RESOLUTION (A) 24-06-24# \_\_\_\_\_**

**WHEREAS** the following property in the Township of Little Falls, New Jersey known as Block 122 Lot 19, SL 101 East Main St LLC @ 101 E Main St LLC, has overpaid real estate taxes in the Year 2023 due to State Tax Court Judgment; and

**WHEREAS** the Judgment was entered on May 30, 2024; and Stipulation of Settlement states no interest is to be paid on the refund if taxpayer and their attorney receive the refund within **60 days from May 30, 2024, which would be on or before July 30, 2024**; and

**WHEREAS** Year 2023 assessed value was \$8,500,000 and Judgment reduced the assessed value to \$7,800,000 with a difference of 700,000 with tax rate of \$3.282 totaling \$22,974.00 refund; and

**WHEREAS** Year 2024 tax rate has not been received to date and the 2024 Judgment and Stipulation of Settlement needs to be revised between attorneys as estimated tax rates are not applicable per statute; and

**WHEREAS** the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amount overpaid listed below,

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refund be made by the Treasurer:

<u>Tax Year &amp; Qtr.</u>	<u>Block Lot</u>	<u>Taxpayer/ Location</u>	<u>Payee</u>	<u>Amount</u>
2023/4	122/19	SL 101 E Main St LLC 101 E Main St	Brach Eichler LLC & SL 101 East Main St LLC Attn: Daniel J Pollak 101 Eisenhower Parkway Roseland NJ 07068	<u>\$22,974.00</u>
<b>Total Refund =</b>				<b>\$22,974.00</b>

APPROVED: \_\_\_\_\_

cc: Finance Dept.  
Tax Collector  
Assessor  
Dept.

RESOLUTION [B] 24-06-24 - # \_\_\_\_\_

RESOLUTION CONFIRMING THE APPOINTMENT OF JONATHAN RHEINHARDT AS  
DIRECTOR OF FINANCE AND CHIEF FINANCIAL OFFICER/TREASURER FOR THE  
TOWNSHIP OF LITTLE FALLS  
EFFECTIVE JULY 1, 2024

WHEREAS, N.J.S.A. 40A:9-140.10(a) provides that "in every municipality there shall be a chief financial officer (CFO) appointed by the governing body of the municipality";  
and

WHEREAS, Section 3-5.2 of the Little Falls Township Code provides that the Director of Finance and the Chief Financial Officer (CFO) shall be appointed by the Mayor, with the advice and consent of the Council; and

WHEREAS, the Township has a need to appoint a new Director of Finance and CFO/Treasurer; and

WHEREAS, the Mayor desires to appoint Jonathan Rheinhardt to the position of Director of Finance and Chief Financial Officer/Treasurer, effective July 1, 2024, for a four-year term, at a part time salary of \$50,000 per year; and

WHEREAS, the Township Council does hereby consent to this appointment.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Little Falls, County of Passaic, State of New Jersey, as follows:

1. The Mayor does hereby appoint Jonathan Rheinhardt to the position of Director of Finance and Chief Financial Officer/Treasurer, effective July 1, 2024, for a four-year term, at a part time salary of \$50,000 per year
2. The Governing Body does hereby grant consent to this appointment.

This resolution shall take effect immediately.

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APPROVED: \_\_\_\_\_

cc: Personnel File

**RESOLUTION DESIGNATING JONATHAN RHEINHARDT AS THE  
QUALIFIED PURCHASING AGENT TO EXERCISE THE DUTIES OF A  
PURCHASING AGENT PURSUANT TO N.J.S.A. 40A:11-2(30) TOWNSHIP OF  
LITTLE FALLS**

WHEREAS, the Township of Little Falls is subject to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et seq.; and,

WHEREAS, the New Jersey Local Public Contracts Law was amended to give local contracting units the ability to increase their bid threshold up to \$44,000 if a Qualified Purchasing Agent is appointed; and,

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and,

WHEREAS, the Township of Little Falls has filled and maintained the position of Qualified Purchasing Agent and desires to continue the use thereof, and maintain the higher bid threshold of \$44,000.00; and,

WHEREAS, Jonathan Rheinhardt holds a valid QPA License issued by the Department of Community Affairs, Department of Local Government Services, possesses the designation of Qualified Purchasing Agent in accordance with N.J.A.C.5:34-5 et seq.; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey, as follows:

1. The Township of Little Falls hereby maintains its bid threshold at \$44,000.00
2. The Township of Little Falls hereby designates Jonathan Rheinhardt as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30).

APPROVED: \_\_\_\_\_

cc: Personnel File

TOWNSHIP OF LITTLE FALLS  
PASSAIC COUNTY NEW JERSEY

RESOLUTION [D] 24-06-24 - # \_\_\_\_\_

DESIGNATING BANK DEPOSITORIES FOR 2024

BE IT RESOLVED by the Governing Body of the Township of Little Falls that the

Lakeland Savings Bank  
Valley National Bank  
Wells Fargo  
New Jersey Cash Management Fund

be and they are hereby designated as depositories of the Township of Little Falls (subject to each named entity's filing with the Township proof of its authorization by the State to serve as a depository for governmental agencies); and

BE IT FURTHER RESOLVED that the funds of said Township deposited in said banks and/or financial entities be subject to withdrawal upon checks or other orders for the payment of money when signed by any two of the following officials, to wit:

Mayor	James Belford Damiano
Township Clerk	Cynthia Kraus
Treasurer	Jon Rheinhardt
Deputy Clerk	Melissa DePiro

BE IT FURTHER RESOLVED that funds deposited in the Public Assistance Trust Fund II account be subject to withdrawal upon check or other orders for the payment of money when signed by any two of the following officials, to wit:

Mayor	James Belford Damiano
Township Clerk	Cynthia Kraus
Treasurer	Jon Rheinhardt

BE IT FURTHER RESOLVED that funds deposited in the Tax Collector's Lien Redemption Accounts be subject to withdrawal upon check or other orders for the payment of money when signed by:

Mayor	James Belford Damiano
Township Clerk	Cynthia Kraus
Deputy Clerk	Melissa DePiro
Treasurer	Jon Rheinhardt

and, BE IT FURTHER RESOLVED that the said banks and/or funds are hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue, or the disposition of the proceeds even if drawn to the individual order of any signing official; and

BE IT FURTHER RESOLVED that the Mayor, Clerk and Treasurer be and they are hereby authorized to borrow, from time to time, on behalf of this Township from said banks, sums of money for such period or periods of time and upon such terms, rates of interest and amounts as may be authorized and to execute notes or agreements in the forms required by said banks in the name of the Township of the payment of any sums so borrowed; and that the foregoing powers and authority will continue until written notice of revocation has been delivered to said banks; and

BE IT FURTHER RESOLVED that the Clerk of the Township of Little Falls be and he is hereby authorized to certify to the above-noted entities the within resolution and that the provisions thereof are in conformity with the provisions of law and that this resolution shall take effect July 1, 2024.

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APPROVED: \_\_\_\_\_

cc: Finance Dept.  
Banks x8  
Tax Collector  
Dept.

I, Cynthia Kraus Municipal Clerk of the Township of Little Falls, hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Council on June 24, 2024.

Given under my hand and the seal of the Township of Little Falls this 24<sup>th</sup> day of June 2024.

\_\_\_\_\_  
Cynthia Kraus, Municipal Clerk



RESOLUTION [E] 24-06-24 - # \_\_\_\_\_

AUTHORIZING PAYROLL CHECK SIGNATURE

BE IT RESOLVED by the Governing Body of the Township of Little Falls that the Township's Payroll Account, Lakeland Bank, be and the same is hereby made subject to withdrawal upon checks or other orders for the payment of money when signed by either one of the following, to wit:

Jon Rheinhardt - Treasurer

And

BE IT FURTHER RESOLVED that the bank is hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue, or the disposition of the proceeds even if drawn to the individual order of the signing official; and

BE IT FURTHER RESOLVED that the Clerk of the Township of Little Falls be and he is hereby authorized to certify the within resolution to the above-noted bank and that this resolution shall take effect July 1, 2024.

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APPROVED: \_\_\_\_\_

cc: Finance Dept.  
Bank  
Dept.

RESOLUTION [F] 24-06-24 - # \_\_\_\_\_

RESOLUTION CONFIRMING THE APPOINTMENT OF VINCENT QUATRONE AS  
TOWNSHIP BUSINESS ADMINISTRATOR FOR THE  
TOWNSHIP OF LITTLE FALLS  
EFFECTIVE JULY 1, 2024

WHEREAS, Section 3-2.8 of the Little Falls Township Code provides that the Business Administrator shall be appointed by the Mayor, with the advice and consent of the Council; and

WHEREAS, the Township Administrator shall serve as the Department Head of the Department of Administration; and

WHEREAS, the Mayor desires to appoint Vincent Quatrone to the position of Business Administrator, effective July 1, 2024; and

WHEREAS, the Township Council does hereby consent to this appointment.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Little Falls, County of Passaic, State of New Jersey, as follows:

1. The Mayor does hereby appoint Vincent Quatrone to the position of Business Administrator, effective July 1, 2024,
2. The Governing Body does hereby grant consent to this appointment.

This resolution shall take effect immediately.

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APPROVED: \_\_\_\_\_

cc: Personnel File

APPOINTMENT OF CERTIFYING OFFICER/SUPERVISOR FOR PENSION FUNDS

BE IT RESOLVED, that Cynthia Kraus, Township Clerk, be designated as the Certifying Officer for the Township of Little Falls and said certification be forwarded to the New Jersey Department of the Treasury, Public Employees' Retirement System and Police and Fire Retirement System of New Jersey and the DCRP; and

BE IT FURTHER RESOLVED, that Vincent Quatrone, Township Administrator, be designated as the Supervisor to the Certifying Officer for the Township of Little Falls and said certification be forwarded to the New Jersey Department of the Treasury, Public Employees' Retirement System and Police and Fire Retirement System of New Jersey and the DCRP.

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APPROVED: \_\_\_\_\_

cc: State  
Personnel Files  
Dept.

**APPOINTING VINCENT QUATRONE AS COMMISSIONER AND SAFETY DELEGATE TO THE  
SUBURBAN METRO MUNICIPAL JOINT INSURANCE FUND AND THE  
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

WHEREAS, the Township of Little Falls has resolved to join the Suburban Metro Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the By-Laws of said Funds require that a Commissioner and Safety Delegate to said Funds be appointed by the Mayor with the Advice and Consent of the Council; and

WHEREAS, the Mayor has recommended the appointment of Vincent Quatrone as Commissioner and Safety Delegate to said Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, New Jersey, that Vincent Quatrone is hereby appointed as Commissioner and Safety Delegate to the Suburban Metro Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund, effective July 1, 2024.

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APPROVED: \_\_\_\_\_

cc: Personnel File  
Dept.

TOWNSHIP OF LITTLE FALLS  
PASSAIC COUNTY NEW JERSEY

RESOLUTION III 24-06-24 - # \_\_\_\_\_

BE IT RESOLVED by the Little Falls Township Council as follows:

WHEREAS, applications for renewal of PLENARY RETAIL CONSUMPTION, PLENARY RETAIL DISTRIBUTION and CLUB LICENSES have been filed as follows:

<u>License No.</u>	<u>License and/or t/a name</u>	<u>Fee</u>
1605-33-009-007	Mansion Caterers, Inc. t/a The Falls 215 Newark Pompton Tpke.	\$2,200.00
1605-33-013-007	Maggie's Place, LLC t/a Maggie's Town Tavern 10 Van Ness Avenue	"
1605-33-015-009	Nutley Foods, Inc. 1400 Route 46 West	"
1605-33-006-004	Yellow Leaf, LLC t/a Bromley's 70 East Main Street, 3 <sup>rd</sup> Floor	"
1605-33-002-004	Brinker New Jersey Inc. t/a Chili's Southwest Grill & Bar 1165 Rte. 46 East	"
1605-33-014-010	Rare the Steakhouse LLC t/a Rare the Steakhouse LLC 440 Main Street	"
1605-33-003-010	Sear Restaurant Corp. t/a Sear 1 Newark Pompton Turnpike	"
1605-33-008-004	Little Falls Beverages and Bar Inc. t/a Little Falls Discount Liquors 315 Main Street	"
1605-33-004-002	Woodhull Crossing, Inc. 4-6 Woodhull Avenue	"
1605-44-010-005	3C, LLC, Inc. t/a Shoprite Liquors of Little Falls Corner Browertown Road & Rose Street	"
1605-33-001-012	AB&DK 15 Paterson Avenue	"
1605-31-017-001	Henry Buikema Post 121, Inc. American Legion Post 121 55 Van Ness Avenue	\$165.00
1605-31-016-001	Singac Memorial Post 108, Inc. American Legion Post 108 591 Main Street	"

and WHEREAS, it appears that all of the said applications are in satisfactory form; that the applicants have complied with all necessary requirements; that all applications are for renewals by the same persons for the same stands; and that no objections, in writing or otherwise, have been made or filed to any of said applications; and

WHEREAS, the Township Council is familiar with all of the aforementioned applicants and the places for which they apply and sees no objection to any;

NOW, THEREFORE, BE IT RESOLVED that the above-listed applications be and the same are hereby granted; and

BE IT FURTHER RESOLVED that licenses be issued accordingly, to become effective on July 1, 2024 and expire on June 30, 2025.

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APPROVED: \_\_\_\_\_

ccc: ABC  
cc: ABC File  
Dept.