

**REGULAR MEETING
OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LITTLE FALLS
WAS HELD THIS EVENING IN THE MUNICIPAL BUILDING**

Monday, June 24, 2024

Council President Anthony Sgobba called the meeting to order at 7:00 p.m. with the following members present: Christine Hahlitz, Michael Murphy, and Jayna Patel. Also present were Mayor James Damiano, Township Attorney Carol Marquez, Township Administrator Charles Cuccia, Assistant Township Administrator Vincent Quatrone, Municipal Clerk Cynthia Kraus, and Deputy Clerk Melissa DePiro.

Absent: Councilmember Christopher Vancheri.

Township Employees present: Police Chief Prall.

SALUTE TO THE FLAG

STATEMENT OF PUBLIC NOTICE: Take notice that adequate notice of this meeting has been provided in accordance with N.J.S.A. 10:4-8 and N.J.S.A. 10:4-10 as follows: A notice of the meeting was prominently posted on the bulletin board at the Municipal Building, located at 225 Main Street, Little Falls, N.J. on January 4, 2024. A copy of the notice was sent to the North Jersey Herald and News and The Record on the same date. Additionally, a copy of the notice was filed in the office of the Township Clerk on said date. **A link and a telephone number to join the meeting virtually can be accessed on the Township website at www.lfnj.com. Electronic provisions have been established for the public to participate during the public comment portion of the meeting.**

APPROVAL OF MINUTES

It was moved by Councilmember Patel, seconded by Councilmember Hahlitz, that the Minutes from the Regular Meeting of the May 20, 2024, and the Workshop Meeting of June 10, 2024, be and they were approved.

Poll: Ayes: Hahlitz, Murphy (May 20, 2024 Regular Mtg.), Patel, and Council President Sgobba
 Abstain: Murphy (June 10, 2024 Workshop)
 Nays: None

The Council President declared the motion passed.

MAYOR'S REPORT

At this time Mayor Damiano swore in Det. Sgt. John Moncato as OEM Coordinator, and DPW Foreman Ron Stell, Police Captain Jason Presing, and Fire Chief Mike Bolchune as Assistant OEM Directors.

PROCLAMATION RECOGNIZING CHARLES CUCCIA – Mayor Damiano then read the Proclamation recognizing Charles Cuccia for his years of service to the Township as Administrator, CFO, QPA, JIF Commissioner and Safety Delegate.

ALI STEFANELLI – PASSAIC VALLEY REGIONAL HIGH SCHOOL ATHLETE – Mayor Damiano then read the Proclamation recognizing Ali Stefanelli for her accomplishments as a student athlete and wished her luck as she attends Lehigh University.

Mayor Damiano reported on a notice from NJAW regarding an odor and taste in the water. The Mayor stated NJAW assured that the water meets safety standards and is safe to drink.

In response to Council President SGOBBA, Mayor Damiano reported the contractor is scheduled to return to address the light on Main Street on June 26th. The Mayor elaborated that much of the delay was due to awaiting action from PSE&G not the contractor. The Mayor also provided an update on the Streetscape projects in the Township.

COUNCIL MEMBER REPORTS –

Councilmember PATEL provided a report on Health Department activities including a free eye screening on July 1st, and a program entitled, “The Central Role of Sleep and Promoting Well-Being “ on July 23rd.

Councilmember HABLITZ highlighted Library events including the Summer Kickoff Carnival and the first ever International Yoga Day Summer Solstice this weekend. Councilmember HABLITZ also reported on the reopening at Wilmore Park.

Councilmember MURPHY reported the Domestic Violence Prevention Committee partnered with the Passaic County Prosecutors office to do a presentation for graduating seniors on June 4th. Councilmember MURPHY announced the Committee will hold another Dine to Donate event in the summer.

Chief Prall presented a plaque to honor Mr. Cuccia on behalf of the Police Department. Chief Prall also reported the Junior Police Academy is underway this week.

REMARKS FROM THE CHAIR

Council President SGOBBA announced the Senior Advisory Ice Cream Social has been tabled. He also noted he will collaborate with Councilmember PATEL to plan educational programs for the seniors for the fall.

Meeting of June 24, 2024

ATTORNEY’S REPORT

Ms. Marquez had nothing to report.

PUBLIC COMMENT – AGENDA ITEMS ONLY

Anyone wishing to address the Township Council may do so through the Council President. It is preferred if you give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting Moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press *6 to mute and unmute themselves and *9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Murphy, seconded by Councilmember Hablitz, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Murphy, Patel, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one having come forward to be heard, it was moved by Councilmember Patel, seconded by Councilmember Hablitz, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Murphy, Patel, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

C O N S E N T A G E N D A

All items on the Consent Agenda were considered to be routine and will be enacted with a single motion.

REPORTS

Municipal Clerk’s Report – Month of May 2024

MUNICIPAL CLERKS REPORT Month of May 2024			
ABC LICENSES		\$19,800.00	OTHER
LICENSES			
Business Licenses	\$170.00		
Pre-paid Business Licenses			
Raffle License	\$		
		\$170.00	
REGISTRAR OF VITAL STATISTICS			
Fees & Permits	\$72.00		
Marriage Licenses-LF	\$15.00		
Marriage Licenses-NJ	\$125.00		
		\$212.00	
MRNA			
Street Maps			
Zoning Maps			
Zoning Ordinances			
Document Copies			
Garage Sales	\$30.00		
Misc. Fees & Refunds:	\$1,000.00		
TOTAL MRNA		<u>\$1,030.00</u>	
TOTAL CURRENT ACCOUNT		<u>\$21,212.00</u>	
TOTAL TO TREASURER		<u>\$21,212.00</u>	

Municipal Clerks Dog/Cat License Report - Month of May 2024

MUNICIPAL CLERK’S DOG/CAT LICENSE REPORT Month of May 2024			
Dog Licenses issued 05/01/2024 thru 05/31/2024			
Nos. 233 to 234 = 2 Licenses			
Amount due Little Falls		\$13.60	
Amount due State		\$2.40	
Total Cash Received		\$16.00	
Cat Licenses issued 05/01/2024 thru 05/31/2024			
Nos. to Licenses Issued			
Total Cash Received		\$	
	Total to Treas.		<u>\$16.00</u>

Meeting of June 24, 2024

Office of the Tax Collector
 Township of Little Falls Current Account, Lakeland Bank
 Revenues Collector for the Month of May 2024

Categories 01-	May 1 - 30, 2024	2024 Year to Date
2024 Taxes	9,358,757.35	24,464,231.51
2020-2023 Taxes	16,353.30	312,003.72
Interest	11,734.78	49,472.84
Insufficient Check Fee	0.00	80.00
Duplicate Tax Bills	10.00	15.00
6% YE-Penalty Fee	0.00	6,365.74
Pilot in-lieu of taxes	366,114.78	696,417.19
GRAND TOTALS	\$9,752,970.21	\$25,528,586.00

Delinquent 2023 Taxes 631,801.01 (subject to tax sale Oct. 8, 2024).
 Delinquent 2024 Taxes 458,510.72 (1st & 2nd qtrs.).
Total Delinquent Taxes \$1,090,311.73

2024 Refunds this month = -\$2,895.40
 2024 Year to date refunds = \$-4,672.61 0.00
Breakdown of refunds for years 2019-2024 completed in 2024(see attached).

REFUNDS IN THE YEAR 2024

Months	2019 STCJ	2020 STCJ	2021 STCJ	2022 STCJ	2023 STCJ	2023 CBJ	2024 CBJ	2024 Regular	2024 Senior/Veteran	Exempt 2024	Totals By Months
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$416.81	\$0.00	\$0.00	\$0.00	\$0.00	\$416.81
March	\$0.00		\$7,207.73	\$9,141.65	\$0.00	\$0.00	\$0.00	\$1,777.21			\$18,126.89
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2,895.40	\$0.00	\$0.00	\$2,895.40
Totals	\$0.00	\$0.00	\$7,207.73	\$9,141.65	\$0.00	\$416.81	\$0.00	4,672.61	\$0.00	\$0.00	\$21,438.80

Note: The above figures represent the months that the Tax Collector did the adjustments in the computer; the Resolution(s) may have been adopted in the next month.
 STCJ = State Tax Court Judgments.
 CBJ= County Board Judgments.

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 1 (Lien Monies), Lakeland Bank
 Revenues for the Month of May 2024

	Deposit	2024 Year-to-Date
January 2024	\$ 0.00	\$ 0.00
February 2024	\$ 0.00	\$ 0.00
March 2024	\$ 0.00	\$ 0.00
April 2024	\$58,709.52	\$ 58,709.52
May 2024	15,622.07	\$ 15,622.07
Total Collected as of May 30, 2024		\$74,331.59

Municipality of Township of Little Falls
 Office of the Tax Collector
 Township of Little Falls Tax Collector Trust 2 (Lien Premium Monies), Lakeland Bank
 Revenues for the Month of May 2024

	Liens with Premiums Redeemed/ (-)	Bal. /Dep. (+)
Balance Brought Forward (January 1, 2024)		\$354,100.00
January 2024	0.00	\$354,100.00
February 2024	0.00	\$354,100.00
March 2024	0.00	\$354,100.00
April 2024	-12,900.00	\$341,200.00
May 2024	-28,000.00	\$313,200.00
Ending Balance as of May 30, 2024		\$313,200.00

Recreation Report – Month of May 2024

Recreation Center – May 2024				
Program	Facility	# Classes	Hours	Participants
Zumba Gold	Gym	10	10	10
Tai Chi /qigong	Gym	5	10	12
Fit 4 you	Gym	5	5	10
Fit Over 50	Gym	5	5	12
Gentle Yoga	Gym	5	5	10
Zumba Tone	Multi	5	5	10
Yoga	Multi	3	3	12
NJ Gemz	Gym	5	10	12
NJ Blue Chips	Gym	4	8	15
Fencing	Gym	3	6	10
Pickleball Clinic	Gym	4	8	15
CTCI Pickleball	Gym	1	5	15
Weekly Totals		45	70	133

Meeting of June 24, 2024

Civic Center Report – Month of May 2024

Month of May 2024			
Meeting Group	# of Meetings	Hours	Participants
Senior Art Club	3	6	24
OEM/Cert	1	2	14
Spring Fling	1	4	100
Stamp Club	1	2	12
AARP Safety Course	1	6	10
Girls Scouts	1	2	25
PC Women’s Leadership	1	2	35
Pacopad	1	2 1/2	30
ABC Club	1	2	8
Senior Club	10	45	185
Total	21	73.5	443

Police Department Report – Month of May 2024

OPERATION DIVISION MONTHLY REPORT

Type of Arrest	Total
Total Calls for Service	4289
Total Operation Reports Generated	224
Total Investigation Reports Generated	44
Total Arrests	16

Arrest Summary

Type of Arrest	Total
Driving While Intoxicated	6
Warrants	4
Simple Assault	3
Aggravated Assault	2
Arson	1

Patrol Bureau Time & Attendance

Type of Hours	Total
Vacation	104
Holiday	140
Compensatory	126.25
Sick	71.5
Personal time	12.75
Credit time	204.25
Administrative	17
PBA Day	12
Schedule Transition	63
Bereavement	0
Overtime due to Training	23
Overtime hours to maintain minimum staffing level	50
Overtime due to incident/weather/other event	120.5

TRAFFIC SAFETY SECTION

Type of Hours	Total
TRAFFIC STUDIES	10
SELECTIVE ENFORCEMENT DETAILS	168
RADAR DETAILS	137
MOTOR VEHICLES COMPLAINTS	16
MOTOR VEHICLE STOPS	903
SUMMONS ISSUED	703
MOTOR VEHICLE CRASH REPORTS	53
SAFETY STICK VIOLATIONS ISSUED	146

Communications Bureau Time & Attendance

Type of Hours	Total
Vacation	0
Holiday	72
Compensatory	21
Sick	36
Personal time	.5
Credit time	15
Scheduled Transition	0
Bereavement	0
OT Covered by Full Time	129
OT Covered by Per Diem	36
OT Covered by Supervisor	279
OT Due to Training	4
Overtime due to incident/weather/other event	1

Communications Bureau Calls for Service

Type of Hours	Total
9-1-1	204
NON-EMERGENCY	560
WALK IN	14
RADIO	1,881
MDT	1,645
TOTAL CFS	4,289

LITTLE FALLS TOWNSHIP POLICE DEPARTMENT NEW JERSEY CRASH STATISTICAL REPORT From Date: 05/01/2024 To Date:05/31/2024						
ACCIDENT CLASSIFICATION						
REPORTABLE ACCIDENT	NON-REPORTABLE	SR1	HIT & RUN	TOTAL CRASH REPORTS		
51	2	0	4	53		
6- TIME OF THE ACCIDENT 8 - KILLED 9 - INJURED						
0001-0600	0601-1200	1201-1800	1801-2359	INTERSECTION	FATALITIES	INJURIES
2	15	27	9	8	0	16
5 - DAY OF THE WEEK						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
5	7	9	5	14	7	6

LITTLE FALLS POLICE DEPARTMENT Operations Division Monthly Report					
CODE	CALL FOR SERVICE	TOTALS	CODE	CALL FOR SERVICE	TOTALS
0440	AGGRAVATED ASSAULT HANDS AND FEET	1	6612	SIGNALS SIGNS OUT	1
0510	BURGLARY	9	6614	TRAFFIC POST	2
0610	THEFT	5	6615	TRAFFIC COUNTER DEPLOYMENT/RADAR SIGN	3
0710	MOTOR VEHICLE THEFT	1	6616	TRAFFIC STUDY	10
0800	SIMPLE ASSAULT	2	7003	PROPERTY CHECK/AREA CHECK	1268
0921	ARSON	2	7004	VACANT HOME CHECK	19
1110	BAD CHECKS	2	7006	LOCK OUT	2
1120	CREDIT CARDS	1	7008	MEDICAL ASSISTANCE	65
1130	FRAUD ALL OTHERS	4	7010	NOTIFICATIONS	4
1445	PROPERTY DAMAGE REPORT	5	7014	OTH PUB SERV/WELFARE CHK	25
2111	DWI - ALCOHOL/UNDER INFL	6	7015	ASSIST CITIZEN	7
2415	DISPUTE	19	7025	EMOTIONALLY DISTURED PERSION (EDP)	1
2420	DISORDERLY CONDUCT/HARASSMENT	1	7050	PROPERTY CHECK SCHOOL FACILITIES	216
2450	NOISE COMPLAINT	13	7055	BAR/TAVERN CHECK	28
2485	ALARM ALL OTHERS	5	7085	CHILD CUSTODY EXCHANGE	2
2657	HARASSMENT	2	7504	ASSISTING-OTHER POLICE DP	7
2660	TRESPASSING	3	7506	ASSISTING - OTHER AGENCIES	4
2665	FIREWORKS	1	7585	ASSIST SCHOOL	3
4014	OPEN DOORS/WINDOWS GENERAL POLICE	5	8110	WARRANTS-OTHER AGENCIES	4
4020	SUSPICIOUS AUTO GENERAL POLICE	9	8504	PRISONER WATCH/JAIL DUTY/TRANSPORT	1
4021	SUSPICIOUS ACTIVITY	6	9002	ADMINISTRATIVE DUTIES	9
4022	SUSPICIOUS PERSON GENERAL POLICE	9	9003	COMMUNITY POLICING	21
4026	DOWN-WIRES/POLES/TREES/LIMBS	3	9006	SICK DAY	13
4028	OTHER NON-CRIMINAL INV GENERAL POLICE	38	9007	CHECK SCHOOL GUARD/COVER SCHOOL POST	133
4040	PATROL INVESTIGATION	8	9008	COURT	9
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	12	9010	IN SERVICE TRAINING	109
4052	ALARM BURGLARY OR HOLD UP NON RESIDENCE	4	9012	OTHER MAINTENANCE	3
4100	ALARMS (FIRE ALARMS)	4	9020	POLICE INFORMATION	1
4140	FIRE - COMMERCIAL STRUCTURE	2	9027	FIREARMS APPLICATION	10
4170	ASSIST-POLICE DEPARTMENT	3	9028	FINGERPRINT	1
4175	MEETING	60	9029	CIVIL MATTER	4
5004	FOUND ARTICLES	2	9030	SPECIAL DETAIL ASSIGNMENT	43
5008	LOST ARTICLES	3	9034	REPOSSESSION	6
5016	MISSING PERSON	1	911	911 HANG UP/CHK WELFARE	51
5506	LOST/FOUND/STRAY ANIMALS	9	9110	PRO-ACTIVE PATROL	151
5510	ANIMAL COMPLAINTS ALL	6	9112	FOOT PATROL	7
5515	BEAR SIGHTING/COMPLAINT	3	9114	LIQUOR LICENSE INVEST	13
6006	MV ACCIDENT W/INJURY	8	9115	FOLLOW-UP	128
6008	MV ACCIDENT NO INJURIES	54	9118	CHILDSEAT INSPECTION	1
6303	TRAFFIC OFFENSE ALL OTHER	1	9110	911 TRANSFER TO OTHER	26
6305	SELECTIVE ENFORCEMENT TRAFFIC	168	9137	EVIDENCE DUTIES	3
6306	RADAR	136	9192	VEHICLE MAINTENANCE	39
6308	TRAFFIC MV COMPLAINT	14	9982	SEX OFFENDER REGISTRATION	1
6310	TRAFFIC ENFORCE/STOP	895	9991	CAMERA REVIEW DETAIL	6
6335	TRAFFIC HAZARD	12	9998	DAILY ASSIGNMENTS	107
6336	DISABLED MV	17			
6510	PARKING ENFORCEMENT	146			
6602	ABANDONED IMPOUND/TOWAWAY	1			
6608	ESCORTS	1			

**OPERATION
Investigations & Services Division Monthly Report**

DETECTIVE BUREAU

Criminal Case Management:

16	Cases Referred for Follow-Up Investigation
38	Open and Active Investigations
14	Cases Closed
12	Assist Own Agency

Criminal Complaints/Warrants Served:

1	Criminal Complaints Issued By the Division
1	Total Criminal Complaints Issued
0	Arrest Warrant Service Attempt(s)

Juvenile:

1	Juvenile Cases(s) Investigated
0	Juvenile Complaints Issued
5	Stationhouse Adjustments Issued by Juvenile Officer

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Narcotics:

0	Arrests made by division for drug related offenses.
0	Lbs. of prescription drugs collected in the drop box.

After Hours Callouts:

0	Incident(s) required a detective for investigative support or notification.
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Grand Jury/Superior Court Appearances:

1	Case required a detective appearance before a Grand Jury or Superior Court.
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Internal Affairs (IA):

0	IA Complaint(s) was screened and indexed.
0	IA Investigation(s) was conducted and closed.
1	IA Complaint(s) remains open and is being investigated.
0	Investigation(s) closed that resulted in disciplinary action requiring termination, demotion and/or suspension of five(5) or more days.

Search Warrants/Subpoenas:

17	Subpoenas were requested to be served for an investigation.
1	Search warrant(s) executed
1	Communication data warrant(s) executed

Background Investigations:

The Detective Bureau completed:

0	Police Applicant	0	Dispatcher Applicant
0	Crossing Guard Applicant	0	Solicitor Applicant
0	ABC Background/Applicant		

Megan's Law (Sex Offender) Registration:

0	New Registrations
1	Address Verification and Re-Registrations
1	Transferred to other agency

There are currently 14 registered sex-offenders residing within the Township.

Notable Detective Cases:

Investigations

24-18021

Members of the detective bureau responded to a report of an open burn fire near 75 Harrison Avenue. Upon arrival they discovered it was a large pile of cardboard intentionally ignited using gasoline. By speaking with witnesses, the suspect was identified and arrested on scene. The suspect was charged with one count of arson.

23-39086

In December of 2023, Det. Kania completed a one-month long investigation pertaining to a Burglary and Criminal Mischief where charges were subsequently filed against a Leonard Corbosiero. On 5/28/24, Mr. Corbosiero was successfully apprehended for (Burglary & Criminal Mischief, NCIC Want) by Det. Kania.

Detective Time Off and Overtime:

Time Off:

1	Compensatory
72	Vacation/Holiday
0	Personal
16	Sick
0	Other (Bereavement)
89	Total

Overtime:

0	Detective (Investigations and Follow-ups) Hours for Cash
0	Detective (Investigations and Follow ups) Hours for Compensatory Time
18.5	Patrol Shift Coverage by Detective
8	Patrol Grant OT
15.5	Court OT
0	PVHS/Outside Events

RECORDS BUREAU:

Discovery and OPRA

18	Discovery cases processed for defense attorneys, public defender, and prosecutors.
31	OPRA requests processed.
495	Pages of reports were facilitated and forwarded to the Township Clerk's Office for OPRA requests.

\$1,390.00	Total deposited by the Records Bureau.
\$0.00	Discovery
\$1,200.00	Firearms
\$190.00	Accident & Incident Reports
\$0.00	Fingerprints

Firearms:

17	Applications for Firearms Permits
7	Firearms Purchaser ID Cards were issued
43	Handgun Purchase Permits were issued
4	Permit to Carry Handguns Issued
25	Firearm Investigations Completed
2	Applications Withdrawn by Applicant/Denied

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TRAINING

Outside Training:

- Use of Force at PCPA: Capt. Presing, Lt. Gilchrist, Sgt. Cespedes, Det. O'Brien, Det. Racanelli (8 hours)
- Crime Scene Processing at PCPA: Det. Racanelli (21 hours)
- Document Fraud at PCPA: Ptl. Santos, Ptl. Piedrabuena (7 hours)
- Title 39 and Bicycles at Verona: Cpl. Post, Ptl, Santos (4 hours)
- FBI LEEDA CLI at Wayne: Sgt. Emperio (40 hours)
- Trends in Auto Theft at PCPA: Det. Kania, Det. Racanelli, Ptl. Yannuzzi, Ptl. Hablitz, Ptl. Oklejewicz (7 hours)
- LGBTQ+ 101 Webinar: Lt. Gilchrist (1 hour)
- ICS 200 & ICS 300 at PCFA: Lt. Gilchrist, Lt. Hoyt (40 hours)
- Front-line Supervisor at MCPA: Lt. Macaluso (32 hours)
- Child Abuse class at PCPA: Det. Racanelli (7 hours)
- Child Predator class at PCFA: Lt. Hoyt (4 hours)

Department Training:

- Power DMS – Workplace Harassment: department-wide
- Power DMS- Monthly Leadership training – department supervisors
- In-agency training for SPO Byrne (16 hours)
- Defenseive Tactics Refresher by Sgt. Emperio: Det. Kania, Ptl. Hablitz (1 hour)

COMMUNITY POLICING:

Detail Type	Total
Community Function Appearances	4
School Function Appearances	2
School Arrivals	19
School Dismissals	0
School Walk Throughs	4
Vacant House Checks	8
Car Seat Installations	1
Cell Block Inspections	20
Medicine Drop Box	0

Additional Community Policing & Crime Prevention

- 5/3 Kindergarten presentation (Overview of patrol vehicles)
- 5/4 Bike Rodeo
- 5/20 School #2 Ice Cream Social
- 5/24 Memorial Day Concert in the Park (CP Tent set up with hand out materials)
- 5/29 Attended Job Fair in Newark NJ

Construction Report – May 2024

Uniform Construction Code

- Permits Issued – 50
- Inspections -136
- Total Value of Construction – \$858,869.00
- Certificate of Occupancy - \$504.00
- Permit Fees Collected - \$21,578.00
- Permit Fees Waived - \$0.00
- Penalties - \$0.00
- Total Fees Collected - \$22,082.00

Zoning

Total Zoning Fees - \$6,885.00

Property Maintenance

- Certificates of Compliance Fees –\$3,275.00
- Inspections – 160
- Roll-off permits – \$120.00
- Complaints – 5
- Fines - \$0.00
- Violations Issued – 80
- Total Fees Collected - \$3,395.00

Monthly Revenue \$32,362.00

YTD 2024 Revenue \$187,899.20

Finance Department Report

BUDGET STATUS REPORT YEAR TO DATE TOWNSHIP OF LITTLE FALLS TEMPORARY BUDGET JANUARY 1, 2024 – MAY 31, 2024					
ACCOUNT	DESCRIPTION	BUDGET	ACTIVITY	EMCUMBERED	BALANCE
01-201-20-100-100	ADMINISTRATION S&W	200,000.00	6,875.00	-	193,125.00
01-201-20-100-200	ADMINISTRATIO N O/E	80,500.00	36,683.14	11,672.77	32,144.09
01-201-20-110-100	MAYOR & COUNCIL S&W	23,000.00	729.18	-	22,270.82
01-201-20-110-200	MAYOR & COUNCIL O/E	2,000.00	-	-	2,000.00
01-201-20-120-100	CLERK S&W	305,300.00	12,380.39	-	292,919.61
01-201-20-120-200	CLERK O/E	80,500.00	24,866.95	3,555.37	52,077.68
01-201-20-130-100	FINANCIAL ADM. S&W	168,973.00	8,052.75	-	160,920.25
01-201-20-130-200	FINANCIAL ADM. O/E	75,000.00	26,562.34	4,101.92	44,335.74
01-201-20-135-200	FINANCIAL ADMIN. AUDIT	58,000.00	15,250.00	-	42,750.00
01-201-20-145-100	REVENUE ADMIN.S&W	110,685.00	4,488.45	-	106,196.55
01-201-20-145-200	REVENUE ADMIN.-O/E	39,500.00	2,805.99	443.35	36,250.66
01-201-20-150-100	ASSESSMENTS S&W	63,281.00	2,566.13	-	60,714.87
01-201-20-150-200	ASSESSMENT OF TAXES O/E	22,150.00	17,626.80	-	4,523.20
01-201-20-155-200	LEGAL SERVICES O/E	175,000.00	51,690.00	52,500.00	70,810.00
01-201-20-165-200	ENGINEERING O/E	50,000.00	32,514.10	-	17,485.90
01-201-21-180-100	PLANNING BOARD S&W	5,507.00	223.32	-	5,283.68
01-201-21-180-200	PLANNING BOARD O/E	26,500.00	2,448.45	41.50	24,010.05
01-201-22-195-100	CONST.CODE OFF. S&W	323,103.00	13,149.32	-	309,953.68

Meeting of June 24, 2024

ACCOUNT	DESCRIPTION	BUDGET	ACTIVITY	EMCUMBERED	BALANCE
01-201-22-195-200	CONST.CODE OFF. O/E	42,200.00	33,936.17	7,991.18	272.65
01-201-22-196-100	PLUMBING INSP. S&W	25,479.00	1,033.06	-	24,445.94
01-201-22-197-100	ELECTRIC INSP. S&W	26,750.00	1,031.25	-	25,718.75
01-201-23-210-200	INSURANCE O/E	677,000.00	452,042.25	-	224,957.75
01-201-23-220-200	LIABILITY INSURANCE	1,750,000.00	779,107.74	6,860.00	964,032.26
01-201-23-225-200	UNEMPLOYMENT INSUR.	15,000.00	-	-	15,000.00
01-201-25-240-100	POLICE S&W	4,889,557.00	223,385.35	-	4,666,171.65
01-201-25-240-200	POLICE O/E	266,600.00	121,584.88	64,587.50	80,427.62
01-201-25-245-200	ACQ. OF POLICE CARS	110,000.00	43,768.25	65,808.86	422.89
01-201-25-250-100	POLICE S&W DISPATCH	493,253.00	21,593.39	-	471,659.61
01-201-25-252-100	EMERG. MGMT. S&W	15,000.00	625.00	-	14,375.00
01-201-25-252-200	EMERG. MGMT. O/E	20,000.00	8,737.23	7,402.35	3,860.42
01-201-25-260-100	EMS/AMBULANCE COORD. S&W	653,107.00	23,480.86	-	629,626.14
01-201-25-260-200	EMS OTHER EXPENSE	116,450.00	45,342.42	7,508.74	63,598.84
01-201-25-265-200	AID TO FIRE-O/E	167,240.00	39,682.90	22,726.96	104,830.14
01-201-25-266-273	FIRE HYDRANT SERV.	215,000.00	116,278.76	-	98,721.24
01-201-25-267-100	FIRE PREVENTION S&W	93,079.00	4,330.54	-	88,748.46
01-201-25-267-200	FIRE PREVENTION O/E	9,700.00	8,570.92	476.56	649.52
01-201-25-275-100	PROSECUTOR S&W	22,279.00	1,320.40	-	20,958.60
01-201-26-290-100	DPW S&W	1,003,358.00	43,037.69	-	960,320.31
01-201-26-290-200	DPW-O/E	210,000.00	157,197.33	13,895.16	38,907.51
01-201-26-300-200	SHADE TREE COMM. O/E	23,370.00	320.00	124.99	22,925.01
01-201-26-305-100	SOLID WASTE S&W	95,000.00	1,871.29	-	93,128.71
01-201-26-305-200	SOLID WASTE O/E	696,000.00	370,715.76	430.35	324,853.89
01-201-26-310-200	BLDGS & GROUNDS O/E	113,800.00	38,087.69	6,715.62	68,996.69
01-201-26-315-100	VEHICLE MAINT. S&W	110,000.00	3,911.00	-	106,089.00
01-201-26-315-200	VEHICLE MAINT. O/E	120,000.00	56,636.12	20,700.62	42,663.26
01-201-26-325-200	COMMUNITY SERVICES ACT	10,000.00	2,356.44	-	7,643.56
01-201-27-330-200	BOARD OF HEALTH O/E	1,025.00	-	319.50	705.50
01-201-27-333-200	PEOSHA – FIRE	3,500.00	-	-	3,500.00
01-201-27-335-200	FLOOD BOARD OTHER EXPENSES	500.00	-	-	500.00
01-201-27-360-200	SENIOR ACTIVITIES O/E	6,000.00	2,207.80	671.09	3,121.11
01-201-27-365-000	SENIOR TRANSPORTATION	2,900.00	-	550.00	2,350.00
01-201-28-370-100	RECREATION S&W	289,785.00	9,071.14	-	280,713.86
01-201-28-370-200	RECREATION O/E	198,780.00	94,475.12	25,772.89	78,531.99
01-201-29-390-200	MAINT. PUBLIC LIBRARY	729,409.00	380,585.94	-	348,823.06
01-201-30-420-200	CELEB. OF PUBLIC EVENTS	10,000.00	2,500.00	1,825.00	5,675.00
01-201-31-435-200	STREET LIGHTING	95,000.00	42,864.10	10,147.96	41,987.94
01-201-31-440-200	TELEPHONE/IT	120,000.00	36,163.93	35,711.78	48,124.29
01-201-31-445-200	WATER	35,000.00	9,583.23	-	25,416.77
01-201-31-446-200	GAS & ELECTRIC	275,000.00	131,015.27	27,503.20	116,481.53
01-201-31-447-200	DIESEL	50,000.00	2,883.90	-	47,116.10
01-201-31-456-200	RECYCLING TAX APPROPRIATON	16,000.00	6,659.97	-	9,340.03
01-201-31-457-200	SECOND RIVER JOINT	4,500.00	-	-	4,500.00
01-201-31-458-200	THIRD RIVER JOINT	2,500.00	2,469.00	-	31.00
01-201-31-459-200	TWSP OF MONTCLAIR	5,000.00	-	-	5,000.00
01-201-31-460-200	GASOLINE	125,000.00	51,478.68	14,151.68	59,369.64
01-201-31-461-200	CITY OF CLIFTON	127,000.00	-	-	127,000.00
01-201-31-462-200	PASSAIC VALLEY SEWER COMM.	1,088,000.00	543,562.97	-	544,437.03
01-201-31-465-200	LANDFILL/SOLID WASTE DISPOSAL	600,000.00	198,842.84	-	401,157.16
01-201-36-471-200	PERS	509,962.00	509,962.00	-	-
01-201-36-472-200	FICA	400,000.00	17,825.56	-	382,174.44
01-201-36-475-200	PFRS	1,388,484.00	1,388,484.00	-	-
01-201-36-476-200	LOSAP	105,000.00	-	-	105,000.00
01-201-36-477-200	DCRP	20,000.00	884.33	-	19,115.67
01-201-36-478-200	PEN.VOL. FIRE WIDOWS	5,000.00	1,666.64	3,333.36	-
01-201-37-480-020	JUDGEMENTS	62,000.00	61,204.70	-	795.30
01-201-41-569	RECYCLING TONNAGE GRANT	15,596.75	15,596.75	-	-
01-201-41-602	CLEAN COMMUNITIES GRANT	24,413.12	24,413.12	-	-
01-201-41-779	BODY ARMOR GRANT	2,419.64	2,419.64	-	-
01-201-41-783	ALCOHOL EDUC. REHAB. GRANT	389.38	398.38	-	-
01-201-41-784	STORMWATER MGMT GRANT	15,000.00	15,000.00	-	-
01-201-41-785	CLICK IT OR TICKET GRANT	7,000.00	7,000.00	-	-
01-201-41-786	U TEXT U PAY GRANT	7,000.00	7,000.00	-	-
01-201-41-787	BULLET PROOF VEST FUND GRANT	1,380.50	1,380.50	-	-
01-201-43-490-100	MUNICIPAL COURT S&W	152,907.00	6,628.93	-	146,278.07
01-201-43-490-200	MUNICIPAL COURT O/E	34,350.00	7,204.75	2,871.57	24,273.68
01-201-43-495-200	PUBLIC DEFENDER	5,500.00	-	-	5,500.00
01-201-44-900-200	CAPITAL IMPROVEMENT FUND	100,000.00	-	-	100,000.00
01-201-44-905-200	ACQ OF COMPUTERS	85,000.00	22,320.86	34,279.40	28,399.74
01-201-45-920-200	BOND PRINCIPAL	1,636,000.00	-	-	1,636,000.00
01-201-45-925-200	NOTE PRINCIPAL	168,667.00	-	-	168,667.00
01-201-45-930-200	INTEREST ON BONDS	532,257.00	212,659.25	-	319,597.75
01-201-45-935-200	INTEREST ON NOTES	384,200.00	-	-	384,200.00
01-201-46-875-200	5 YR SPECIAL EMERGENCY	302,174.00	-	-	302,174.00
01-201-50-899-200	RES UNCOLLECTED TAXES	800,000.00	-	-	800,000.00
	GRAND TOTAL	24,347,820.39	6,675,301.30	454,684.23	17,217,834.86

Health Department Report- May 2024

Social Services Division- May 2024 Report:

- 5/1: Erika Organized and held Grief Support Group, available to Little Falls residents; 3 residents in attendance
- 5/6: Tom and Erika held a *Mindfulness Mondays* class at Little Falls School No. 3
- 5/16: Tom and Nate presented **United Methodist Church** in Little Falls on Mindfulness and the Unhoused Community; 15 residents in attendance
- 5/21: Nate and Erika attended **Certified Peer Recovery Specialist Training** – Virtual

Meeting of June 24, 2024

- 5/22: Social Services Division attended *Youth Mental Health First Aid Training* in the City Hall Courtroom
- 5/23: Nate and Erika attended **Certified Peer Recovery Specialist Training** – Virtual
- 5/28: Nate and Erika attended **Certified Peer Recovery Specialist Training** – Virtual
- 5/29: Erika attended *Emergency Drugs of Abuse* webinar
- 5/30: Nate and Erika attended **Certified Peer Recovery Specialist Training** – Virtual
- 5/31: Social Services Division attended *Steps to a Healthier Clifton Coalition Meeting*

Health Educator Little Falls Monthly Report – May 2024

- Continued updating bloodborne pathogens (BBP) records for Clifton and Little Falls employees
- Created and issued press releases and flyers for Memory Screening to be held on 6/11 at City Hall and Alzheimer’s Awareness program to be held on 6/20 at Main Memorial Library. Open to Clifton and Little Falls residents.
- 5/3: Meeting with Reena Antony, Outreach Coordinator at St. Gregorio’s Indian Orthodox Church, to discuss collaboration opportunities and to brainstorm community health education workshop ideas.
- 5/9 & 5/30: Meeting with Screen NJ staff and Infectious Diseases Team to discuss coordinating cancer prevention screening and education at Satellite Office
- 5/13: Attended *Resistance in Vulnerable Communities and Practical Applications* Conference at Montclair State University with Jennifer Kidd, Danielle Jones, Kim Finkler, Tom Sadowski, and Nate King
- 5/14 & 5/28: Strengthening Team meeting; discussion of upcoming projects and Health Education and Infectious Diseases Team updates
- 5/17: Attended and delivered speech at 1st Little Falls COVID-19 Memorial at Wilmore Park
- 5/22: Attended Youth Mental Health First Aid training
- 5/28: Met with Ed Condit, CEO of St. Mary’s Hospital, along with Health Education, Social Services, and Nursing divisions to discuss future programming and screening between CHD and St. Mary’s Hospital.

Little Falls Monthly Report – May 2024

On Friday, May 17th the Clifton Health Department honored those lives lost to the COVID-19 Pandemic in the Township of Little Falls by placing white flags in their memory at Wilmore Park. After the flags were placed, there was a brief ceremony. Health Officer John E. Biegel and Health Educator Layal Helwani gave touching speeches to remember all those affected by the pandemic. The Health Department gave a heartfelt thank you to all those who came out to support us and the families affected.

Monthly Report- Environmental Division					
Name: Antonino Intili Jr			Title: Senior REHS		
Retail Food Establishment Inspections					
Date	Establishment Name	Address	Initial or Reinspection	Rating	Comments
					See Attached Sheet
Temporary Food Inspections					
Date	Event	Establishment	Rating	Comments	
NONE					
Retail Food Establishment Plan Review					
Date	Establishment Name	Address	Approved or Denied	Comments	
Environmental Complaint Investigations					
Date	Complaint Address	Complaint Type	Municipality Attached	Comments	
5/20/2024	229 Main St	Poison Ivy		In progress	
5/29/2024	218 Newark Pompton Tpke	Rodents/Poison Ivy		Abated	
5/28/2024	60 Ridge Road	Stagnant Pool Water		In progress	
Recreational Bathing Inspections					
Date	Facility	Address	Rating	Comments	
Dog Bite Investigations					
Date	Address	Comments			
Tanning Facility Inspections					
Date	Name	Address	Rating	Comments	
On Site Waste Water Disposal System					
Date	Address	Rating	Comments		
5/20/2024	28 Overlook Rd (New System will be installed)			In progress	
Other					
Hearings					
Meetings/Trainings Attended					
Date	Name of Meeting				

Bus Name			addr1	Result
CARLO'S MEXICAN FOOD	Passaic	2	71A NEWARK POMPTON TURNPIKE	Satisfactory
CARLO'S MEXICAN FOOD	Passaic	2	71A NEWARK POMPTON TURNPIKE	Conditionally Satisfactory
GREAT NOTCH VILLAGE	Passaic	Pool	1 RUSTIC RIDGE	Satisfactory
INWOOD AT GREAT NOTCH POOL	Passaic	Pool	181 LONG HILL RD	Satisfactory
KRAUSZERS	Passaic	2	163 EAST MAIN STREET	Satisfactory
MO & JAY PASTRY	Passaic	2	44 MAIN STREET	Satisfactory
MUNCHY'S	Passaic	2	139 NEWARK POMPTON TURNPIKE	Satisfactory
SCREAM TRUCK	Passaic	1	1 BAY STREET	Satisfactory
SIP' N SWIRL	Passaic	2	510 MAIN STREET	Satisfactory
SIP' N SWIRL TRUCK	Passaic	1	510 MAIN STREET	Satisfactory
SIP' N SWIRL TRUCK 58	Passaic	1	510 MAIN STREET	Satisfactory
THE MILLS AT LITTLE FALLS	Passaic	Pool	280 MAIN STREET	Satisfactory
THE VILLAGE POOL @ MSU	Passaic	Pool	1 NORMAL AVE	Satisfactory
WALGREENS	Passaic	1	228 BROWERTOWN ROAD	Satisfactory

Meeting of June 24, 2024

LITTLE FALLS ANIMAL CONTROL MONTHLY REPORT MARCH 2024						
DATE	ACO	DISPATCHED	COMPLETED	NATURE OF CALL	DESCRIPTION	LOCATION
5/13/2024	LEON	3:00pm	4:00pm	STRAY DOG	I received a stray dog that arrived at Little Falls Police Department by PD. I picked up the dog and brought her to the shelter. the owner eventually came to the shelter and picked up their dog	Little Falls PD
5/16/2024	LEON	6:00pm	0	Wild animal inside	I received a call of homeowner stating there was a racoon in his house. I arrived on scene, the homeowner informed me there were multiple racoons in the heating pipes that connected to his fireplace. I explained to him that I cannot take apart any of his pipes. Therefore, he needs to contact an exterminator to remove the racoons.	100 3rd Avenue
5/22/2024	MOLNER	8:05 PM	9:00 PM	INJURED WILDLIFE	Injured rabbit. PTS at shelter.	8 Stephen Pl Danielle 973-686-1599
5/28/2024	LEON	3:00pm	6:00pm	INJURED WILDLIFE	I received a call of a injured baby deer that was attacked by a fox. I arrived on scene and did not see the mother anywhere. I picked up the fox and brought it to Franklin Lakes Animal Hospital.	Tolstoi pl
5/29/2024	LEON	2:00pm	3:00pm	INJURED WILDLIFE	I received a call of a injured fawn on the side of the road with the police standing by. I arrived on scene and immediately looked for the mom. I did not see her in sight. I observed the fawn made a decision to take the animal to Franklin Lakes Animal Hospital due to its injuries	Long Hill Road
5/29/2024	LEON	4:00pm	5:00pm	WILD ANIMAL INSIDE	I received a call for a bat in the house. The complainant stated the bat has been in the house since yesterday. They thought it was a bird at first, but then today they confirmed it was a bat when I arrived on seeing they had every window open and door trying to get the bat out of the house. I explained to them that that is not the best situation, due to the fact, if I can't catch the bat, they need to talk to their physician to decide if they need a rabies shot. I checked the entire house had to tow. The bat was nowhere in sight. The address is 4 Capalbo Ave., 201 738 5012	4 Capalbo Ave

Little Falls Nursing Report:

Little Falls Events:

5/20/24: Cardiovascular Education and Blood Pressure Screenings and the Little Falls Library with Joanne Hathaway, RN, Ranmi Miyazawa and Kasey Molnar.

CASES INVESTIGATED BY NURSING STAFF PER CDC GUIDELINES (ADULT/CHILDREN THAT REQUIRED HOSPITALIZATION INVESTIGATED)		
Age Range	# cases	Deaths
UNKNOWN		
0-9	0	
10-19	2	
20-29	4	
30-39	6	
40-49	4	
50-59	2	
60-69	5	
70-79	5	
80-89	2	
90+	0	0
Total	30	

Gender	#	Deaths
Male	10	0
Female	20	0
Unknown	0	
Total	30	0
PCR		12
ANTIGEN		18
TOTAL CONFIRMED AND PROBABLE CASES		30

CDRSS STATISTICS REPORT	
DATE FOR REPORT FROM 5/1/24-5/31/24	
DISEASE NAME	COUNT
CAMPYLOBACTERIOSIS	2*
EHRlichiosis/ANAPLASMOSIS-ANAPLASMOSIS	2*
HEPATITIS C	2*
LYME DISEASE	2*
SHIGELLOSIS	2*
VARICELLA	1*
NON-COVID COMMUNICABLE DISEASE MAY 2024 CASE TOTAL	11

Ranmi Miyazawa, RN & Joanne Hathaway, RN conducted initial school audits; Ranmi Miyazawa, RN, conducted re-audits of schools

APPLICATIONS

RAFFLE, HOLY CROSS PNC CHURCH, OFF-PREMISE 50/50, 10/19/2024, 4:00 P.M. -8:00 P.M., 237 LONG HILL ROAD, LITTLE FALLS, NJ

RAFFLE, HOLY CROSS PNC CHURCH, TRICKY TRAY, 10/19/2024, 4:00 P.M. – 8:00 P.M., 237 LONG HILL ROAD, LITTLE FALLS, NJ

CORRESPONDENCE

REQUEST FROM LITTLE FALLS PBA 346 FOR PERMISSION TO HOLD ANNUAL 4TH OF JULY STREET FAIR ON THURSDAY, JULY 4, 2024 ON MAIN STREET AND STEVENS AVENUE FROM 10:00 A.M. – 5:00 P.M

REQUEST FROM DIANE CARRION FOR PERMISSION TO CLOSE STANLEY ROAD FROM VERANDA AVE TO MAIN STREET ON SATURDAY, AUGUST 17, 2024 FROM 12:00 P.M. UNTIL 9:00 P.M. TO HOLD A BLOCK PARTY

Meeting of June 24, 2024

RESOLUTIONS

Tax Refund Due to Overpayment

RESOLUTION [A] 24-06-24 - #1

WHEREAS, the following property in the Township of Little Falls, New Jersey known as Block 122 Lot 19, SL 101 East Main St LLC @ 101 E Main St LLC, has overpaid real estate taxes in the Year 2023 due to State Tax Court Judgement; and

WHEREAS, the Judgement was entered on May 30, 2024; and Stipulation of Settlement states no interest is to be paid on the refund if the taxpayer and their attorney receive the refund within **60 days from May 30, 2024, which would be on or before July 30, 2024**; and

WHEREAS, Year 2023 assessed value was \$8,500,000 and Judgement reduced the assessed value of \$7,800,000 with a difference of 700,000 with tax rate of \$3.282 totaling \$22,974.00 refund; and

WHEREAS, Year 2024 tax rate has not been received to date and the 2024 Judgement and Stipulation of Settlement needs to be revised between attorneys as estimated tax rates are not applicable per statute; and

WHEREAS, the Tax Collector is requesting that the Township Council direct the Treasurer to refund said amount overpaid listed below,

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey that the following listed tax refund be made by the Township Treasurer:

Tax Year & Qtr.	Block Lot/Q	Taxpayer/ Location	Payee	Amount
2023/4	122/19	SL 101 E Main St LLC 101 E Main St	Brach Eichler LLC & SL 101 East Main St LLC Attn: Daniel J Pollak 101 Eisenhower Parkway Roseland NJ 07068	\$22,974.00
Total Refund				\$22,974.00

Appointment of Jon Rheinhardt as Director of Finance/CFO/Treasurer

RESOLUTION [B] 24-06-24 - #2
RESOLUTION CONFIRMING THE APPOINTMENT OF JONATHAN RHEINHARDT AS DIRECTOR OF FINANCE AND CHIEF FINANCIAL OFFICER/TREASURER FOR THE TOWNSHIP OF LITTLE FALLS
EFFECTIVE JULY 1, 2024

WHEREAS, N.J.S.A. 40A:9-140.10(a) provides that “in every municipality there shall be a chief financial officer (CFO) appointed by the governing body of the municipality”; and

WHEREAS, Section 3-5.2 of the Little Falls Township Code provides that the Director of Finance and the Chief Financial Officer (CFO) shall be appointed by the Mayor, with the advice and consent of the Council; and

WHEREAS, the Township has a need to appoint a new Director of Finance and CFO/Treasurer; and

WHEREAS, the Mayor desires to appoint Jonathan Rheinhardt to the position of Director of Finance and Chief Financial Officer/Treasurer, effective July 1, 2024, for a four-year term, at a part time salary of \$50,000 per year; and

WHEREAS, the Township Council does hereby consent to this appointment.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Little Falls, County of Passaic, State of New Jersey, as follows:

1. The Mayor does hereby appoint Jonathan Rheinhardt to the position of Director of Finance and Chief Financial Officer/Treasurer, effective July 1, 2024, for a four-year term, at a part time salary of \$50,000 per year
2. The Governing Body does hereby grant consent to this appointment.

This resolution shall take effect immediately.

Appointment of Jon Rheinhardt as QPA

RESOLUTION [C] 24-06-24 - #3
RESOLUTION DESIGNATING JONATHAN RHEINHARDT AS THE QUALIFIED PURCHASING AGENT TO EXERCISE THE DUTIES OF A PURCHASING AGENT PURSUANT TO N.J.S.A. 40A:11-2(30) TOWNSHIP OF LITTLE FALLS

WHEREAS, the Township of Little Falls is subject to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and,

WHEREAS, the New Jersey Local Public Contracts Law was amended to give local contracting units the ability to increase their bid threshold up to \$44,000 if a Qualified Purchasing Agent is appointed; and,

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and,

WHEREAS, the Township of Little Falls has filled and maintained the position of Qualified Purchasing Agent and desires to continue the use thereof, and maintain the higher bid threshold of \$44,000.00; and,

WHEREAS, Jonathan Rheinhardt holds a valid QPA License issued by the Department of Community Affairs, Department of Local Government Services, possesses the designation of Qualified Purchasing Agent in accordance with N.J.A.C.5:34-5 et seq.; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Little Falls, County of Passaic, State of New Jersey, as follows:

1. The Township of Little Falls hereby maintains its bid threshold at \$44,000.00
2. The Township of Little Falls hereby designates Jonathan Rheinhardt as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30).

Designation of Bank Depositories

TOWNSHIP OF LITTLE FALLS
PASSAIC COUNTY NEW JERSEY
RESOLUTION [D] 24-06-24 - #4
DESIGNATING BANK DEPOSITORIES FOR 2024

BE IT RESOLVED by the Governing Body of the Township of Little Falls that the

Lakeland Savings Bank
 Valley National Bank
 Wells Fargo
 New Jersey Cash Management Fund

be and they are hereby designated as depositories of the Township of Little Falls (subject to each named entity's filing with the Township proof of its authorization by the State to serve as a depository for governmental agencies); and

BE IT FURTHER RESOLVED that the funds of said Township deposited in said banks and/or financial entities be subject to withdrawal upon checks or other orders for the payment of money when signed by any two of the following officials, to wit:

Meeting of June 24, 2024

Mayor
Township Clerk
Treasurer
Deputy Clerk

James Belford Damiano
Cynthia Kraus
Jon Rheinhardt
Melissa DePiro

BE IT FURTHER RESOLVED that funds deposited in the Public Assistance Trust Fund II account be subject to withdrawal upon check or other orders for the payment of money when signed by any two of the following officials, to wit:

Mayor
Township Clerk
Treasurer

James Belford Damiano
Cynthia Kraus
Jon Rheinhardt

BE IT FURTHER RESOLVED that funds deposited in the Tax Collector's Lien Redemption Accounts be subject to withdrawal upon check or other orders for the payment of money when signed by:

Mayor
Township Clerk
Deputy Clerk
Treasurer

James Belford Damiano
Cynthia Kraus
Melissa DePiro
Jon Rheinhardt

and, **BE IT FURTHER RESOLVED** that the said banks and/or funds are hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue, or the disposition of the proceeds even if drawn to the individual order of any signing official; and

BE IT FURTHER RESOLVED that the Mayor, Clerk and Treasurer be and they are hereby authorized to borrow, from time to time, on behalf of this Township from said banks, sums of money for such period or periods of time and upon such terms, rates of interest and amounts as may be authorized and to execute notes or agreements in the forms required by said banks in the name of the Township of the payment of any sums so borrowed; and that the foregoing powers and authority will continue until written notice of revocation has been delivered to said banks; and

BE IT FURTHER RESOLVED that the Clerk of the Township of Little Falls be and he is hereby authorized to certify to the above-noted entities the within resolution and that the provisions thereof are in conformity with the provisions of law and that this resolution shall take effect July 1, 2024.

Authorizing Payroll Signatures

**RESOLUTION [E] 24-06-24 - #5
AUTHORIZING PAYROLL CHECK SIGNATURE**

BE IT RESOLVED by the Governing Body of the Township of Little Falls that the Township's Payroll Account, Lakeland Bank, be and the same is hereby made subject to withdrawal upon checks or other orders for the payment of money when signed by either one of the following, to wit:

Jon Rheinhardt - Treasurer

And

BE IT FURTHER RESOLVED that the bank is hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue, or the disposition of the proceeds even if drawn to the individual order of the signing official; and

BE IT FURTHER RESOLVED that the Clerk of the Township of Little Falls be and he is hereby authorized to certify the within resolution to the above-noted bank and that this resolution shall take effect July 1, 2024.

Appointment of Vince Quatrone as Business Administrator

**RESOLUTION [F] 24-06-24 - #6
RESOLUTION CONFIRMING THE APPOINTMENT OF VINCENT QUATRONE AS TOWNSHIP BUSINESS ADMINISTRATOR
FOR THE TOWNSHIP OF LITTLE FALLS
EFFECTIVE JULY 1, 2024**

WHEREAS, Section 3-2.8 of the Little Falls Township Code provides that the Business Administrator shall be appointed by the Mayor, with the advice and consent of the Council; and

WHEREAS, the Township Administrator shall serve as the Department Head of the Department of Administration; and

WHEREAS, the Mayor desires to appoint Vincent Quatrone to the position of Business Administrator, effective July 1, 2024; and

WHEREAS, the Township Council does hereby consent to this appointment.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Little Falls, County of Passaic, State of New Jersey, as follows:

1. The Mayor does hereby appoint Vincent Quatrone to the position of Business Administrator, effective July 1, 2024,
2. The Governing Body does hereby grant consent to this appointment.

This resolution shall take effect immediately.

Appointing Certifying Officer/Supervisor of Pension Funds

**RESOLUTION [G] 24-06-24 - #7
APPOINTMENT OF CERTIFYING OFFICER/SUPERVISOR FOR PENSION FUNDS**

BE IT RESOLVED, that Cynthia Kraus, Township Clerk, be designated as the Certifying Officer for the Township of Little Falls and said certification be forwarded to the New Jersey Department of the Treasury, Public Employees' Retirement System and Police and Fire Retirement System of New Jersey and the DCRP; and

BE IT FURTHER RESOLVED, that Vincent Quatrone, Township Administrator, be designated as the Supervisor to the Certifying Officer for the Township of Little Falls and said certification be forwarded to the New Jersey Department of the Treasury, Public Employees' Retirement System and Police and Fire Retirement System of New Jersey and the DCRP.

Appointment of V. Quatrone as Insurance Fund Commissioner, Safety Delegate

**RESOLUTION [H] 24-06-24 - #8
APPOINTING VINCENT QUATRONE AS COMMISSIONER AND SAFETY DELEGATE TO THE SUBURBAN METRO
MUNICIPAL JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

WHEREAS, the Township of Little Falls has resolved to join the Suburban Metro Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the By-Laws of said Funds require that a Commissioner and Safety Delegate to said Funds be appointed by the Mayor with the Advice and Consent of the Council; and

WHEREAS, the Mayor has recommended the appointment of Vincent Quatrone as Commissioner and Safety Delegate to said Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Little Falls, County of Passaic, New Jersey, that Vincent Quatrone is hereby appointed as Commissioner and Safety Delegate to the Suburban Metro Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund, effective July 1, 2024.

Meeting of June 24, 2024

Renewal of Plenary Retail Consumption/Plenary Retail Distribution/Club Licenses

**TOWNSHIP OF LITTLE FALLS
PASSAIC COUNTY NEW JERSEY
RESOLUTION [I] 24-06-24 - #9**

BE IT RESOLVED by the Little Falls Township Council as follows:
WHEREAS, applications for renewal of **PLENARY RETAIL CONSUMPTION, PLENARY RETAIL DISTRIBUTION and CLUB LICENSES** have been filed as follows:

License No.	License and/or t/a name	Fee
1605-33-009-007	Mansion Caterers, Inc. t/a The Falls 215 Newark Pompton Tpke.	\$2,200.00
1605-33-013-007	Maggie’s Place, LLC “ t/a Maggie’s Town Tavern 10 Van Ness Avenue	
1605-33-015-009	Nutley Foods, Inc. 1400 Route 46 West	
1605-33-006-004	Yellow Leaf, LLC t/a Bromley’s 70 East Main Street, 3 rd Floor	“
1605-33-002-004	Brinker New Jersey Inc. t/a Chili’s Southwest Grill & Bar 1165 Rte. 46 East	“
1605-33-014-010	Rare the Steakhouse LLC t/a Rare the Steakhouse LLC 440 Main Street	“
1605-33-003-010	Sear Restaurant Corp. t/a Sear 1 Newark Pompton Turnpike	“
1605-33-008-004	Little Falls Beverages and Bar Inc. “ t/a Little Falls Discount Liquors 315 Main Street	
1605-33-004-002	Woodhull Crossing, Inc. “ 4-6 Woodhull Avenue	
1605-44-010-005	3C, LLC, Inc. t/a Shoprite Liquors of Little Falls Corner Browertown Road & Rose Street	“
1605-33-001-012	AB&DK 15 Paterson Avenue	“
1605-31-017-001	Henry Buikema Post 121, Inc. American Legion Post 121 55 Van Ness Avenue	\$165.00
1605-31-016-001	Singac Memorial Post 108, Inc. American Legion Post 108 591 Main Street	“

and **WHEREAS**, it appears that all of the said applications are in satisfactory form; that the applicants have complied with all necessary requirements; that all applications are for renewals by the same persons for the same stands; and that no objections, in writing or otherwise, have been made or filed to any of said applications; and

WHEREAS, the Township Council is familiar with all of the aforementioned applicants and the places for which they apply and sees no objection to any;

NOW, THEREFORE, BE IT RESOLVED that the above-listed applications be and the same are hereby granted; and

BE IT FURTHER RESOLVED that licenses be issued accordingly, to become effective on July 1, 2024 and expire on June 30, 2025.

Grant Application - NJDOT for Main Street Improvement Project

**TOWNSHIP OF LITTLE FALLS
RESOLUTION [J] 24-06-24 - #10**

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Main Street Improvement Project.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of Little Falls formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as *LTPF-2024-Main Street Streetscaping Project -00025* to the New Jersey Department of Transportation on behalf of the Township of Little Falls.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Little Falls and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement. Certified as a true copy of the Resolution adopted by the Council on this 24th day of June, 2024

Meeting of June 24, 2024

Grant Application – NJDOT Main Street Streetscape from Woodside Avenue to Montclair Avenue

**TOWNSHIP OF LITTLE FALLS
RESOLUTION [K] 24-06-24 #11**

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Main Street Streetscape Project from Woodside Avenue to Montclair Avenue.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of Little Falls formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as (*MA-Main Street Streetscape Project-00530*) to the New Jersey Department of Transportation on behalf of the Township of Little Falls.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Little Falls and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council on this 24th day of June 2024.

Bill List

RESOLUTION [L]24-06-24 - #12

BE IT RESOLVED by the Township Council of the Township of Little Falls the Council having received the Treasurer's certification of the availability of funds for payment of all bills presented, that payment of all bills approved by the Finance Committee be and is hereby authorized, subject to the availability of funds and subject to the appropriate and available appropriation in the line item.

It was moved by Councilmember Patel, seconded by Councilmember Hablitz, that the Consent Agenda be approved as printed. Councilmember Patel and Councilmember Murphy indicated their vote affirmative for Resolutions A-E and G-L and negative vote for Resolution F.

Poll: Ayes: Hablitz, Murphy (A-E; G-L), Patel (A-E; G-L), and Council President Sgobba
Nays: Murphy (F) , Patel (F)

The Council President confirmed with the Clerk that Resolution F failed; Resolutions A-E and G-L passed.

R E G U L A R A G E N D A

NEW BUSINESS

PUBLIC COMMENTS – GENERAL MATTERS

Anyone wishing to address the Township Council may do so through the Council President. It is preferred if you give your name and address for the record. Comments are to be limited to three minutes, however, if appropriate, you may be granted additional time in the sole discretion of the Council President.

Members of the public who have joined the Meeting virtually and desire to provide comment shall raise their virtual hand in the Zoom application. The Meeting Moderator will queue the members of the public that wish to provide comment and the Council President will recognize them in order. Members of the public who have joined the Meeting by calling in must press *6 to mute and unmute themselves and *9 to raise their hand. Members of the public who have joined the Meeting via the Zoom application must click the Reactions icon and then the Raise Hand icon. Once the process is complete, we will return to the regular order of business.

It was moved by Councilmember Patel, seconded by Councilmember Hablitz, that the meeting be and it was opened to the public.

Poll: Ayes: Hablitz, Murphy, Patel, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

No one coming forward to be heard, it was moved by Councilmember Murphy, seconded by Councilmember Hablitz, that the meeting be and it was closed to the public.

Poll: Ayes: Hablitz, Murphy, Patel, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

There being no further business to come before the meeting, it was moved by Councilmember Murphy, seconded by Councilmember Hablitz, that the meeting be and it was adjourned at 7:31 p.m.

Poll: Ayes: Hablitz, Murphy, Patel, and Council President Sgobba
Nays: None

The Council President declared the motion passed.

Cynthia Kraus
Municipal Clerk